

## **DOGS QUEENSLAND APPEAL PROCEDURE**

1. The Appellant is to lodge a Notice of Intention to Appeal on the prescribed form within 28 days of being notified of the decision to suspend, disqualify or terminate the Appellant's membership;
2. Dogs Queensland is to initiate Appeal Panel selection pursuant to clauses 19.5 and 19.6 of the CCCQ Ltd Constitution;
3. The Appellant is to lodge full particulars, including comprehensive Grounds and Reasons, by Statutory Declaration / Affidavit.
4. Dogs Queensland will provide the complainant and the Legal Chairperson of the Breaches Panel (or if suspension is imposed by the Board of Directors, the Board of Directors) with copies of the Appellant's material for comment.
5. Such comment is to be in the form of a Statutory Declaration / Affidavit or if the Appellant is appealing against the term of penalty, a statement encompassing the Grounds and Reasons relied on for such penalty, be provided by the Legal Chairperson of the Breaches Panel (or if the suspension is imposed by the Board of Directors, by the Board of Directors);
6. Upon completion and receipt of all material relevant to point 5. above, a date of hearing will be determined and all parties notified by Dogs Queensland;
7. Notwithstanding clause 19.8 of the CCCQ Ltd Constitution, should the Board of Directors be advised and subsequently determine the decision of the Appeal Panel is unconstitutional, wrong in law or a denial of natural justice, such decision of the Appeal Panel will be vacated and the matter determined *denovo* ; and
8. The Secretary of Dogs Queensland shall advise the Appellant in writing of the decision as soon as practicable.