HANDBOOK

for

NEW MEMBERS

Of the

CCC(Q) t/as Dogs Queensland



UEENSLAND

CCC(Q) t/as Dogs Queensland PO Box 495 FORTITUDE VALLEY **QLD 4006**

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Congratulations on purchasing a Pure Bred Dog

We hope that the information contained in this booklet will be of help to you.

The purpose of this Handbook is to introduce the reader to the CCC(Q) t/as Dogs Queensland.

BACKGROUND

The Canine Control Council (CCC(Q)) was formed on 01 March 1948 under the auspices of the Royal National Association at the request of the members of the "Dog World," with the object to promote in every way the general improvement of the standard, breeding and exhibition of pure bred registered dogs. In this sense, 'registered' means included in the Registers of the CCC(Q).'

The CCC(Q) now comprises over 7,000 Members and 142 Affiliated Clubs. It is governed by a Committee which is appointed by the Royal National Association, and its affairs are conducted from an Office in Fortitude Valley.

The CCC is **NOT** a Government Authority. It is a recognised member of the World-wide fraternity of Pure Bred Dog associations.

In 2009, the decision was made that CCC(Q) should 're-brand' itself and from 1 January 2010 will be known as Dogs Queensland

SERVICES

Services provided by the CCC(Q) t/as Dogs Queensland include:-

- Approval of conformation Dog Shows, Obedience, Agility, Retrieving, Endurance, Field, Tracking Trials, Dances with Dogs, Herding and Earth Dog Tests.
- Provision of Rules for the conduct of activities.
- A registration bureau for the registration of purebred dogs.
- Training and Licensing of Judges
- Administration
- Microchipping (positive identification) of dogs

Every person, upon signing an application for membership, or renewal of membership of the **CCC(Q)** t/as **Dogs Queensland**, undertakes to be bound by the Rules and Code of Ethics. The Code of Ethics relates to responsible dog ownership and the keeping, welfare, breeding, selling and disposing of dogs.

BENEFITS TO MEMBERS INCLUDE:

- Eligibility to enter your Purebred Registered Dog in Shows and Trials
- The right to breed and Register Purebred Dogs
- A monthly Magazine and access to new 'Dogs Queensland' website
- Microchipping of Purebred Registered Dogs at a special price.

Naturally, all rights and entitlements are to be exercised in accordance with the appropriate Rules. Note that the Rules impose restrictions on the exhibition of desexed dogs and dogs which are in other specific categories, such as in the Limited Register or not on the General Register.

Some Local Government authorities grant concessions to CCC(Q) t/as Dogs Queensland Members on production of a current Membership Card.

Persons who are not Members of the CCC(Q) t/as Dogs Queensland can exhibit a Purebred Registered Dog in Open Shows, or Sweepstakes events in Obedience.

GENERAL INFORMATION:-

The Website and the Magazine, the Queensland Dog World, are the major method of communicating information to Members. Breed articles, notice of changes to Rules and Show Schedules, details of Affiliated Clubs and the contact details, and a Breeders' Directory, are major items published.

While a large number of Shows are conducted at the CCC Showgrounds at 247 King Avenue Durack, many other **Shows** and Trials are conducted throughout the State by Affiliated Clubs.

Stationery, including Show Entry Forms, Registration Forms etc, can be purchased or obtained from the Office by mail order or in person. When buying stationery by mail order, it is necessary to forward payment for items with postage fees included. If, at any time, you use a photocopy of an Entry Form make sure that it is the same size as the original form.

All Registered Dogs (puppies) bred by a Member of the **CCC(Q)** t/as **Dogs Queensland** will, once Registered in accordance with the Rules, have a 'Certificate of Registration' (Birth Certificate) such as the Certificate illustrated on page 4. Essential information is shown on this form including a three generation pedigree. Puppies must be registered before they reach 12 months of age.

Read the back of your Certificate carefully. In the event of the dog being sold or given away, the Transfer Form on the back of the Certificate (page 5) must be completed within 14 days. Please remember that if the dog is in Partnership, both parties are required to sign the Transfer.

SHOW ENTRIES:-

When filling out an Entry Form you will need to refer to both the Certificate of Registration and the Show Schedule (shown on page 3). You should read and understand the Rules which apply to the Exhibition of Dogs (Rules 96 – 148).

The number keys shown on the sample Certificate of Registration (on page 4) relate to the information keys on the Entry Form shown on Page 3.

When entering your dog for a Show or Trial the information at Keys (1-9) for the Entry Form comes from the Certificate of Registration - see keys on both the Certificate and Entry Form.

Some information comes from the Show Schedule as illustrated - see keys (10-13).

Additional information gained from the Schedule is (14) – the closing date for Entries is the date by which your Entry Form \underline{MUST} reach the person detailed at (15). The person described at (16) may be contacted in relation to questions about the Show.

Pay particular attention to Class No. (13) on the Entry Form. If entering a female No. (3) you must put A after the Class, eg. 11A. Males exhibited are entered as Class 11. Exhibit Classes are described in the Rules. (Rule 112)

Failure to enter your dog in the correct Class could mean that your exhibit may have to compete against dogs much older than yours in an Open Class.

Junior Handler's Classes are for children 10 yrs to under 13 and 13 to under 18 yrs, and are judged on the child's ability to exhibit and handle a dog. Please note that children must be 10 years of age or more in order to handle a dog at Shows.

Only dogs being exhibited and over 3 months of age are allowed on the grounds on the day of the Show, but the Show Manager may give approval, on request, for a Registered Purebred Dog over 3 months of age, not being exhibited, to be on the grounds during a Show.

If two Conformation Shows are being conducted concurrently, one Show may have a different order of judging. The Catalogue should be checked carefully.

Check to see which Group you are exhibiting in from the Breed List. Breeds are judged in alphabetical order – unless it is printed otherwise in the Schedule.

A separate Entry Form must be submitted for each Show and Class entered, as shown in the Schedule, and each Entry Fee is to be paid.

If you require a Catalogue, add the cost to the amount to be paid and indicate that on your Entry Form.

If entering Shows, always enclose a stamped self-addressed envelope for the Society or Club to send your passes or receipt.

If paying by Cheque/Money Order, it is to be made out to the name of the Club. The Treasurer is to have the cheque banked within 14 days of receipt so keep it in mind if you are sending a lot of entries at the same time.

Detailed Rules relating to the exhibition of dogs are contained in the Rules of the CCC(Q) t/as Dogs Queensland.

It is important for the welfare of all dogs that any dog which has been exposed to infectious or contagious disease within a period of seven weeks NOT be entered in Shows or taken to a Showground.

Check on the back of the Entry Form or your Rule Book as to which class you are eligible to enter. At some Shows not all Classes are catered for, so always check the Schedule. Age is calculated on Calendar Months, eg. DOB 04/01/09 - 3 months 04/04/09.

ENTRIES CLOSE 15 FEB • JUDGING 8.30/9AM NORTHERN CLASSIC KENNEL CLUB Open & Championship Shows Sunday, 14th March 2010 CCC Dog Showgrounds. King Avenue, Durack Closing Date: Monday, 15th February 2010 (both Show Entries to: The Show Secretary, Northern Classic Kennel Club, PO Box 1435, MUDGEERABA Qld. 4213. **Enquiries:** Entry & Show Eng: Joy Lanham 0409 720 882 (before 9.00pm). lanham.1@bigpond.com (please e-mail if possible and place "NCKC" in subject line). Show Day Contact No 0409 720 882 OPEN SHOW - 8.30AM ntry Fees: \$3.00 per entry. \$2.50 Catalogue (covers both shows). Please include an SAE for return of numbers. JUDGES & JUDGING ORDER Mrs. M. Morphet Group 1 Ring 9: Ring 7: Mr. G. Heyden Group 2 Ring 12: Mrs. S. Jewell Group 3 Ring 2: Mr. D. McAllister Group 4 Ring 14: Mr. D. McGreevy Group 5 Ring 15: Mr. R. Armatys Group 6 Ring 4: Ms K. McGhie Group 7 General Specials Judge: Mr. D. McGreevy Judging: Commences at 8.30am with Breed Judging A-Z. **Classes:** 1(1a), 3(3a), 4(4a), 5(5a) & 11(11a). DOG OF THE YEAR & PUPPY OF THE YEAR QUALIFIER CHAMPIONSHIP SHOW - 9.00AM \$9.00 per entry. \$2.50 Catalogue (covers ees: both shows). Please include an SAE for return of numbers. JUDGES & JUDGING ORDER Ring 10: Mr. J. Burgess Group | Ring 6: Mrs. G. Stephenson Group 2 Ring 11: Mr. G.H. Ness Group 3 Ring 3: Ms K. Magan Group 4 Ring 13: Ms S.S. Bendixen Group 5 Ring 16: Mrs. S. Hewinson Group 6 Ring 5: Mrs. J. Ireland Group 7 General Specials Judge: Mr. J. Burgess Commences at 9.00am with Breed Judging A-Z. Classes: 1(1a), 2(2a), 3(3a), 4(4a), 5(5a), 10(10a) & 11(11a)

Catalogue No. (club use only)	egistration of the controlling body flowthis, the dog is registered Sex: State D or B State D or B		Registered No:	Extend to Broad Character	MEMBERSHIP No. Folered in Special Class No.	Entered in Trial Class Type:	PHONE/MOBILE: Height at Shoulder: EMAIL: EMAIL: Can'te Hepails, Pany Wine or any other constanting or interchose disease and that during the bast levels or this of this 5 show the day was vaccinate.	
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Certificate of Registration and Pedigree

Name: (2)

Breed:

Sex:

Date of Birth:

Colour:

4

Country of Origin:

Microchip No.:

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Sire: **(7)**

D.



QUESNSLAND

CCC(Q)S-trading as dogs queensland

D.

Dam: (8)

S.

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D.

Bred by:

Issued by:

Registered Owner:

Date Registered:

Date Issued:



APPLICATION FOR REGISTRATION OF TRANSFER OF THIS DOG Congratulations on owning a Registered Pure Bred Dog.

The main purpose of the CCC(Q) is to promote the responsible breeding of pure bred dogs. To this end there are many regulations concerning the registration of puppies. The responsibility of breeding good quality dogs that are sound in mind and body is one that breeders take very seriously. Many hours are spent poring over pedigrees and comparing dogs before decisions are made regarding matings and then over selection of puppies for breeding. Breeding should *NOT* be undertaken without comprehensive knowledge of the issues involved.

In order to register dogs bred, the owner (or owners) of the Dam MUST be Financial Members of the CCC(Q) prior to the date of mating, and must ALSO HAVE A FINANCIAL BREEDER'S PREFIX.

When the Sire is domiciled in Queensland, the owner or lessee of the Sire must be a Financial Member of the CCC(Q) prior to the date of mating.

DISCLAIMER: The information shown on the face of this certificate is as provided by the breeders of the dogs. No warranty is given as for the accuracy of the information shown on the quality of any dog named.

The completed application together with the relevant fees should be mailed to: THE SECRETARY, CCC(Q), P.O. BOX 495, FORTITUDE VALLEY QLD 4006.

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SIGNATURE OF PRESENT OWNERS (If a dog is jointly owned, both/all parties must sign here)

TERMINATION DATE

AT THE SHOW

Judging times could vary, so allow yourself time to park etc. Proceed to the Secretary's Office to collect your number card and catalogue. Club Officials will be able to assist you as to where your ring will be. **Exhibit numbers must be collected personally**, no later than two hours after the start of judging.

Keep your dog on a short lead and under control at all times. Proceed to the ring and ask the Steward to explain the procedure. Attending and observing a Show prior to the one you are going to enter is very helpful.

Children remain a parental responsibility. Their behaviour must remain within acceptable limits.

SHOW HINTS

The object of show training is to prepare owner and dog for the ring. Most Clubs have experienced members who are prepared to help you with your training, answer questions, or correct faults before they become ingrained.

To start with you may need to be shown how to 'stack' your dog according to its breed and to have it remain in that position while being examined by the judge. Some handlers place their dogs' legs, others lift their dogs up by chest and neck to place them, others just move them into the required stance freely, but once this stance has been achieved the command "stand....stay" should be given. The dog should stand quite still while the judge walks around it or handles it. The most important thing of all is to train the dog to remain quiet whilst being handled by the judge.

Next step is learning to run your dog according, once again to its breed. The speed must be controlled by the handler running faster or slower to show the dog off to its best advantage. The trot is usually the accepted speed.

There are three principal gaiting patterns:

TRIANGLE: The most popular pattern due to the fact

that it enables the judge to see the dog's front, rear and side action in an unbroken

stride.

DOWN & BACK: The simplest of all, a straight line away

from and back to the judge, this pattern emphasises only front and rear action.

CIRCLE: Usually used in conjunction with any of

the above, the circle allows the dog to gait smoothly and clearly regardless of

ring size.

Once you've trained your dog to stand and gait correctly, you now have to learn what is required in the ring. Each breed of dog is placed in a group of which there are seven. Make sure you know which group you belong to. A catalogue is available at all shows, this indicates your number, class, and a guide to others you may be up against. When sending off your entries you can pay for your catalogue then and will receive it automatically when collecting your number at the beginning of the show.

You must collect a number at the beginning of the show. This must be attached to your left hand side either on the front left of your shirt or sleeve. Whichever way it must be clearly visible to judge and stewards. Also check your catalogue to make sure you have the correct number according to the dog. If showing more than one dog, only one number is to be visible while in the ring.

It is best to try to watch the show once it commences to see what pattern the judge is using, this will help before it's your turn. If you notice that the judge is having them stack the dog and then running them, expect to do the same, but always do as the judge says as they could change their mind.

You must never get between the judge and your dog. You will be shown at training how to achieve this.

As it can become quite hot in summer, try to shade your dog as much as possible. If in the ring, shade your dog with your shadow while the judge is examining others in the ring, always being ready to move back into position if the judge looks back to your dog or is ready to make a decision. Also try to let your dog relax if there is a huge line up. Exhibitors who keep their dog constantly alert tire it quickly.

Always present yourself neatly dressed, with suitable shoes with non slip soles. Your clothes should also be in contrast to your dogs colour. If showing a dark coloured dog wear something light in colour. Same as if your dog is very light coloured, wear something dark. (eg. Rottweiler – clothing light in colour. Maltese – clothing dark in colour). The judge is trying to determine which dog is better on the day and they cannot do well if a black dog has black background behind it.

Hopefully by the time your first show comes up you will have learnt the basics, but even the most seasoned handler can still get it wrong. If you think they make it look so easy just keep in mind that they started out just like you are doing now. If feeling jittery just take a deep breath, listen for your number being called by the Assembly Steward, enter the ring, do as the judge says and it will soon be time to leave the ring, hopefully with a first place, if not then, next time. Remember to never leave the assembly area until the whole group is finished. Always keep your dog close to your side in this area as with so many dogs in the one area tempers can often flare. Try to find a position towards the back of the area allocated while waiting for the group to finish. Don't crowd the entry or exit.

SOME HELPFUL TIPS

You are bound to meet some wonderful people who will be very helpful, but in every competitive sport you will come across those who may try to upset you. This is human nature. Please don't let anyone discourage you from enjoying your new sport. Whether you win or lose, congratulate others and display good sportsmanship.

At the end of the day you will be going home with your best friend anyway.

While the Kennel Club will try to give you as much information and help that it can, most of the work will be up to you.

- Be a gracious winner or loser. "Thank you" is not hard to say.
- Before leading a class, check over your shoulder that everyone is ready to go.
- Watch the leader of the class and be ready when the class is moving.
- Wake up and switch on while in the ring.
- Have your number, lead, brush or towel organised.
- Organise an alternative handler if you are likely to win two classes.
- If you are unhappy with a judge's decision, don't let your feelings show. Resolve to make up a book with comments on particular judges and whether to enter under them again. You have the power of the pen so discriminate before entering. If you do enter, go with good grace. Ripping up a card or ribbon is astonishingly bad behaviour.
- Leave your bitch in season at home. Think of the other exhibitors. (This is not a rule)
- Running on the heels of the dog in front is unforgivable. If it is too slow for you, go around the other side, away from the judge. When the class stops, readopt your correct place in the line up.
- Keep your dog in the line when stacking. Pushing your exhibit out the front annoys judges and other exhibitors.
- Staring at the judge is more likely to make them avoid you. Anger and hostility do not have a place in the show ring.
- If asked for an opinion regarding another exhibitor's dog, try to find virtue before you find fault. See clearly that a dog is not made up of one fault.
- Offering opinions or addressing the judge in the ring, discussing previous wins or advertising your name or dog or kennel logo is against the rules.
- · Know your own dog and its faults.
- Present your dog cleanly and correctly groomed. Ask for advice from experienced exhibitors, but not just before they exhibit their own dogs.
- The last and most important thing to take to a dog show is your equilibrium. If an exhibitor is making everyone's life miserable, just ignore him or her. The best form is to pretend that they are not there. Show offs thrive on controversy and turmoil. Enjoy yourself and turn the day into a positive experience.
- You take home the same dog that you left home with.

BREEDING

Perhaps as you become more interested in your **Breed** you may decide you would like to breed a litter. This is a serious step and should be carefully considered. Breeders are responsible for the product produced.

If you have purchased a male dog you do not require a Breeder's Prefix, but, you must be a financial member of **CCC(Q) t/as Dogs Queensland** in order for your dog to be used 'at Stud.' The more success your dog has whether it is in the Show Ring, or in Obedience or Field Trials, the more likely you'll have inquiries regarding stud "work." There is no set Stud Fee. Such fees are agreed between the owners of the Sire and Dam.

When a female is purchased and you decide to breed, you will require a Breeder's Prefix. Do **NOT** mate your bitch prior to becoming a financial member and obtaining a Prefix as it takes some weeks in which to process it. If you have no intention of breeding, you are advised not to apply.

It is essential that you comply with the Local Government Laws in respect to keeping or breeding dogs.

Whether you own the dog or the bitch, you will require an Application for Registration of Dogs (available from the office) – make sure that you read the back of that form and complete it, in full, when the **Service** takes place. If you wish to make special arrangements about the purchase of a pup other than the payment, make sure it is in writing, signed by both parties and a copy held by each person.

When submitting Applications for Registrations of Dogs, Transfers, Championship Titles etc., please **print legibly** and allow time for the application/s to be processed and Certificates posted back to you.

Remember – A responsible breeder breeds to improve the breed, not their pocket! A responsible breeder will have a good working knowledge of the breed, the breed standard, heritable diseases and much more. Discuss breeding with your local Vet, attend any seminars that are available, and check to see if your local TAFE College has a course available.

AFFILIATED CLUBS:

A list of recognised Clubs is published in the Queensland Dog World Magazine and on the Website.

Members are encouraged to join Clubs. Breed Clubs are a source of information and guidance for the particular Breed. All Clubs provide a degree of support for new members and all Clubs need support for the conduct of activities.

COMPLAINTS PROCEDURE:

Complaints are frequently addressed to the **CCC(Q) t/as Dogs Queensland** by both Members and Non Members, about Members and their actions, omissions and, frequently, dogs purchased or given.

In accordance with the concept of "natural justice", a copy of the complaint received is then sent to the Member who has been complained about, and a response to the allegations made is requested. All complaints should be in the form of a Statutory Decleration.

When both parties' statements and supporting evidence is to hand the matter is considered by a Council Sub Committee.

If sufficient reliable evidence proves that a breach of the Rules of the CCC(Q) t/as Dogs Queensland has occurred, action is taken against the Member concerned under the provisions of the Rules.

Where possible, Council will seek to encourage the resolution of disputes.

In most cases where the dispute is related to issues such as the quality of a dog, or a breach of a private agreement made between the parties concerned, the central issues are not within the jurisdiction of the Rules of the CCC(Q) t/as Dogs Queensland. In such cases all parties to the dispute are so advised, and the CCC(Q) t/as Dogs Queensland will deal only with proven breaches of the Rules.

The person who lodged the complaint is given a copy of the response from the person complained about. This is intended to ensure that the process is fair to all parties.

Both complainant and defendant are advised of Council's findings and decisions.

OTHER QUESTIONS

Careful reading of the Rules and the Council Notes published in the Queensland Dog World Magazine and website will answer most questions. If you need further assistance, enquiries should be directed in the first instance:

- · Your local Club.
- The Show Secretary as listed in the advertised Show Schedule.
- The Breeder from whom you obtained your dog.

If it is necessary to contact the office, it is suggested that the enquiry be in writing, quoting your membership number, and allow sufficient time for a reply.

Remember that you are one of more than 7,000 members, and issues must be dealt with in turn.

RESPONSIBILITY FOR DOG

Please remember that you, the owner of the dog, are responsible for the actions of your dog. It is strongly recommended that you ensure that you have appropriate Public Liability Insurance in respect to your dog both at home and in public.

MEMBERSHIP RENEWAL POLICIES

Membership subscriptions (renewals) fall due on 1 January each year. The rights and privileges available to financial members are not extended to members who are not financial, therefore members who have not paid their membership fees by early January will not receive the February edition of the Queensland Dog World, nor will they be eligible to enter exhibits in Shows, Register dogs or undertake any other activity which is the right of a financial member. All members who are financial in the proceeding December will receive the January edition of the Queensland Dog World Magazine.

Membership Renewal Forms will be distributed in the Magazine from August to January inclusive. These forms should be completed in all details and returned with payment by 31 December each year.

These renewal forms are only for established memberships without any Alterations, for example – a Single membership changing to a Joint membership. Please contact the office for the correct procedure to do this.

Members may renew their membership without penalty by payment of all outstanding fees and charges by no later than the day following the AGM. From the second day after the AGM an application for membership may be made <u>and the joining fee may be required</u>. The AGM is normally held on the last Friday of March.

Pro rata membership fees will be charged for new members as follows:-

From 1 August – 50% of Annual Membership fee

SIGNATURES

Entry forms for dogs owned by members in partnership may be signed by any one member of the partnership. <u>All other documents relating to a dog must be signed by all members in the partnership</u>. Should any member of a partnership not wish a dog to be shown, it is the responsibility of the objecting partner to obtain a court order, or similar document, and deliver this document to the Club/s concerned prior to the closing date for entries for each Show.

ENOUIRIES

Members are reminded to address enquiries to the correct source. Generally, enquiries about Rules, Club Constitutions, Shows and Schedules should be addressed to the Club office bearers or officials. Advice may also be sought from organisations such as the Dog Stewards Association.

If enquiries must be addressed to the Office, all but the most simple must be in writing, so that misunderstandings are minimised, and, where necessary, the matter be referred to Council.

BREEDER'S DIRECTORY

The details listed in the Breeders Directory are authorised for publication by the members concerned. The Canine Control Council (Queensland) offers no warranty of any kind in relation to the standard of any dog offered for sale by a Breeder, or any other person, or as to the reputation or skill of any Breeder.