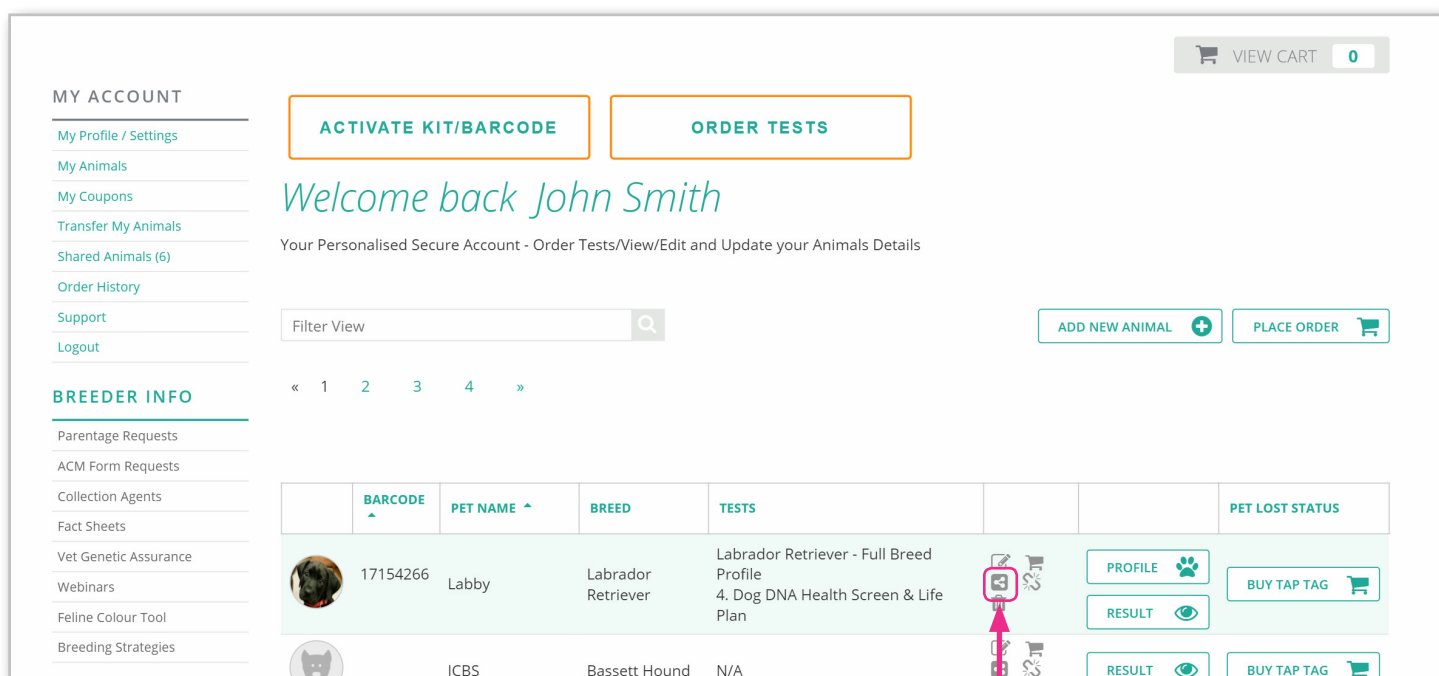


HOW TO TRANSFER DNA PROFILES FROM MEMBERS OUTSIDE OF DQ

In some cases, a dog outside of Queensland will be used for breeding, and therefore require a DNA Profile which will be required to verify parentage for offspring. In these cases, the following will need to be done:

1. If the member is the “owner” and requests the test they will need to log in and register their details
2. The member will need to order a DNA Profile for that breeding animal
Please Note: the DQ member discount rate DOES NOT APPLY to members outside of Queensland.
3. The dog will need to be submitted with an APPROVED Collection Method – requirements of DQ DNA Programme
4. Once completed, the dog must have its DNA profile sent to the DQ member. This is done via the Share button in your account (see image below)



The screenshot shows a user's account page for John Smith. The page includes a navigation menu on the left with sections for 'MY ACCOUNT' and 'BREEDER INFO'. The main content area displays a welcome message and a table of animals. The table has columns for Barcode, Pet Name, Breed, Tests, and Pet Lost Status. The first row shows a Labrador Retriever named Labby with a barcode of 17154266. A red box highlights a 'Share' button (represented by a person icon) in the actions column for Labby. Other buttons for 'PROFILE', 'RESULT', and 'BUY TAP TAG' are also visible for each animal.

BARCODE	PET NAME	BREED	TESTS	PET LOST STATUS
17154266	Labby	Labrador Retriever	Labrador Retriever - Full Breed Profile 4. Dog DNA Health Screen & Life Plan	
	ICBS	Bassett Hound	N/A	

Share

Once you nominate to share that animal, you then have the option to share various results with the DQ member.



Choose the **Share only DNA Profile Report**, enter the DQ member's email address and click on the **SHARE** button.

The DQ member will receive an email notifying them that an animal has been shared into their account. If you believe that the animal you have shared is not correct you can **UNSHARE** that result/animal.

Share my animal with

Enter email addresses with comma separating each

Share entire animal profile
 Share All Results (with DNA Profile) Report
 Share only DNA Profile Report
 Choose reports to share

<input type="checkbox"/>	Canine Hyperuricosuria	2017-08-31
<input type="checkbox"/>	Degenerative Myelopathy	2017-08-31
<input type="checkbox"/>	Elliptocytosis (B-spectrin)	2017-08-31
<input type="checkbox"/>	Exercise Induced Collapse	2018-01-19
<input type="checkbox"/>	Dry Nose (Hereditary Nasal Parakeratosis)	2017-08-31
<input type="checkbox"/>	Myotubular Myopathy X-linked	2017-08-31

SHARE **CANCEL**

MY ACCOUNT

- My Profile / Settings
- My Animals
- My Coupons
- Transfer My Animals
- Shared Animals (6)
- Order History
- Support
- Logout

BREEDER INFO

- Parentage Requests
- ACM Form Requests
- Collection Agents
- Fact Sheets
- Vet Genetic Assurance
- Webinars
- Feline Colour Tool
- Breeding Strategies

ACTIVATE KIT/BARCODE **ORDER TESTS**

Welcome back John Smith

Your Personalised Secure Account - Order Tests/View/Edit and Update your Animals Details

Filter View

ADD NEW ANIMAL + PLACE ORDER

	BARCODE	PET NAME	BREED	TESTS		PET LOST STATUS
	17154266	Labby	Labrador Retriever	Labrador Retriever - Full Breed Profile 4. Dog DNA Health Screen & Life Plan		PROFILE RESULT BUY TAP TAG
	ICBS		Basset Hound	N/A		RESULT BUY TAP TAG

Unshare

Click on the **UNSHARE** button if you have shared an incorrect animal or no longer want that animal's details shared or in another person's account. An animal can be unshared at any time.



Shared animals will appear in the **Shared Animals** tab in your account. Click to view all the shared animals.

MY ACCOUNT

- My Profile / Settings
- My Animals
- My Coupons
- Transfer My Animals
- Shared Animals (6)**
- Order History
- Support
- Logout

ACTIVATE KIT/BARCODE ORDER TESTS

Welcome back John Smith

Your Personalised Secure Account - Order Tests/View/Edit and Update your Animals Details

Filter View

ADD NEW ANIMAL + PLACE ORDER

« 1 2 3 4 »

BARCODE	PET NAME	BREED	TESTS	PET LOST STATUS
17154266	Labby	Labrador Retriever	Labrador Retriever - Full Breed Profile 4. Dog DNA Health Screen & Life Plan	PROFILE RESULT BUY TAP TAG
ICBS		Bassett Hound	N/A	RESULT BUY TAP TAG

Now that the DNA Profile is in a DQ members account, the DNA profile needs to be transferred into the DQ database. **This process must be done by the DQ member who your animal has been shared with.** This is done via the **Transfer My Animals** tab in your account.

This then allows the DQ member to transfer the DNA profile of that shared animal into the "Nominated Database" which for all DQ member is the DQ DNA Database. Please note, that all transferred animals are visible and variable for Parentage Requests. Please see "**How To Transfer Animals**" sheet on this process.

MY ACCOUNT

- My Profile / Settings
- My Animals
- My Coupons
- Transfer My Animals**
- Shared Animals (6)
- Order History
- Support
- Logout

