

**SUMMARY**  
**BOARD MEETING**  
**Monday 10 January 2022**

**Declaration of Conflicts of Interest**

There were no declarations of conflicts of interest.

The Chair referred to information emailed prior to the meeting to all on Directors declaring conflicts arising from material personal interests, with the Agenda heading to be updated to reflect this.

No material personal interests were declared, with any personal conflict issues to be addressed during particular Agenda items if required.

**Previous Minutes**

Minutes of Board Meeting – 23 November 2021

The minutes of the previous Board Meeting held on 25 October 2021, as amended, were adopted as a true and accurate record of the meeting.

Summary of previous Minutes

- 25 October 2021

The Summary of Minutes for 25 October 2021 were accepted and is to be published to members on the Dogs Queensland website.

**Action Items**

Action Items

Noted the Action Items would be presented to the 24 January 2022 meeting.

**Ongoing Matters**

Mr C Woodrow vs Dogs Queensland – Supreme Court Proceedings

Chris Woodrow left the meeting during this item.

Directors noted the Supreme Court decision included with the Board papers, with further discussions held to determine the way forward.

The Board resolved that, Mr Woodrow having been on the 25<sup>th</sup> of May 2020 further suspended from membership for a period until the 13<sup>th</sup> of January 2024, the Supreme Court of Queensland having determined on the 10<sup>th</sup> of December 2021 that Mr Woodrow was suspended as a member, he ceased to be a member and lost all the benefits of membership including the right to nominate for a position of Director. The Board therefore determined in accordance with the Court's judgement that Mr Woodrow has ceased to comply with the requirements for being a Board member under Clause 25.3 and/or should otherwise be removed

from office. A Special General Meeting to determine whether Mr Woodrow should be removed as a Director will be held on Wednesday, 9 February 2022.

#### Blue Card Requirements

Directors noted the information provided, with discussion following on whether consent was required for the videoing or photographing of children at Dogs Queensland events or training and the practices at other organisations or facilities. It was suggested an appropriate announcement could be made at public events. Enforcement measures would also need to be implemented should the practice be banned. A more suitable option considered was raising awareness of the matter and developing protocols, with the Constitution and Rules Committee requested to consider the matter.

#### Draft Social Media Policy

It was noted the matter had been ongoing for some time with the need to endorse and implement a policy. The Social Media Policy is to be considered at the 24 January 2022 Board meeting as a high priority matter.

#### Dog Shows at the CCCQ Ltd Showgrounds

Directors referred to the paper provided with discussion following on conducting shows at Durack. It was noted the cost of fees paid to Durack (\$6) vs home grounds (\$2) and the inability to receive funds through running the canteen were considered deterrents. However there were also positives to holding shows at Durack, with the convenience of having all the facilities readily available.

It was suggested:

- a) Consideration be given to reducing the current \$6 fee, with Directors requesting the accountant provide various fee scenarios and the potential financial impact.
- b) Members and clubs be surveyed to obtain opinions on the issue.
- c) General Manager contact other State Clubs regarding their policies on the requirements on where clubs within the catchment areas held shows.

The matter would be considered at the February 2022 Board meeting.

## **REPORTS**

### **Finance**

#### Financial Report – November 2021

Directors noted the Financial Report.

#### Financial Summary – 30 November 2021

Directors noted the Financial Summary to the end of December 2021, with litter registrations remaining strong. General Manager said the overall profit to the end of November was \$652,289 which was a similar result to the previous year which had Jobkeeper included. Figures to the end of December 2021 would be available for the 24 January 2022 Board meeting.

Directors were asked to forward any questions on the financials to the General Manager.

#### Budget 2022

General Manager noted the Finance Committee had approved the 2022 Budget at the December 2021 meeting.

Discussion followed on the suggestion to reduce the Durack levy and possible timing to introduce, noting there had been additional costs in the past due to Covid requirements and the accountant had been

requested to prepare various fee scenarios and the potential financial impact for further consideration by the Board.

It was raised whether fees for regional areas should also change, with the consensus the fee for regional areas remain at \$2.

### **Office Reports**

#### Office Report – Week End – 7 January 2022

Noted, with litter registrations continuing the upward trend.

#### Communications Board Report

Not available.

### **OTHER AGENDA ITEMS**

#### Casual Vacancy Notice

Noted the resignation of Sharron Taylor effective 31 December 2021, with discussion following on the EOI process to ascertain interest from suitably qualified people within Zone 3, noting the Board may or may not appoint someone to fill the casual vacancy.

Directors agreed with the proposed wording of the Casual Vacancy Notice for a Zone 3 Director to be circulated.

#### Life Membership awards – DWD Club Qld

Directors discussed and approved the issue of two Life Membership awards, being to Coral Pethers and Trevor Telford, as requested by the DWD Club Qld.

#### Ongoing issues with the Labrador Club of Qld

Directors agreed with Carolyn Ryan and the General Manager continuing to work on the matter to address the issues identified.

#### Problems with Videoing Junior Handler Competitions

Noted matter discussed under Agenda Item A6.3.

### **ANKC Matters**

#### Elevations for Judges to go on the ANKC Website

Directors noted the recommendations made by Barbara Murfet for the elevation for Judges.

The Board **approved** the elevation to Judges for the following:

- Trick Dog: Kim Dawson (all levels)
- Scent work: Julie McCombe (all levels)
- CD obedience Julia Fenton

### **COMMITTEES**

#### Draft Minutes Constitution and Rules meeting – 14/12/21

The matters considered by the Committee were noted and discussed, including:

- The Social Media policy, with the matter to be addressed at the 24 January Board meeting.
- Facebook profile issues to be resolved.
- Amendment of form 'Incident Report' was endorsed by Directors.
- Further consultation to be conducted on the Track and Search events.

- Training for panel members to be addressed.
- Addition of the word 'postponed' to Rule 72.6 was endorsed by Directors.
- Non-disclosure of personal names, with the issue requiring further investigation.
- Sporting Judges being able to compete and judge at the same event.
- Update for Rule 80.2 and change of wording to Rule 23.7.8 to add the words 'familial relationship' and remove the word 'intimate' were endorsed by Directors.

#### **Durack Grounds Committee**

Nil.

#### **CJC**

Nil.

### **SHOW MATTERS, SHOW/TRIAL DATES AND CLUB MATTERS**

#### **Show Dates**

General Manager advised discussions were continuing on dates for the Toowoomba Royal Show, noting the current clash with events at Redcliffe and Pine Rivers in 2022. A number of suggestions had been sent on dates for the Toowoomba Royal Show with a response yet to be received.

#### **Club Matters**

Nil.

### **GROUNDS MATTERS**

Nil.

### **NEW MEMBERS FOR APPROVAL**

#### New Members for Approval

Directors accepted 93 new applications for membership received since the last Board meeting on 23 November 2021. Noted membership as at the 10 January 2022 Board meeting stands at 6,575 plus 664 Community Members.

### **LATE ITEMS & GENERAL BUSINESS**

#### Maryborough Floods

Mr Woodrow proposed the formation of a Disaster Committee to be proactive in conducting fundraising events for monies to be available to distribute to Dogs Queensland members in the event of disasters, for example the Maryborough floods. Mr Woodrow advised he had been contacted by a member who had been affected by the current floods and required assistance particularly dog food supplies. Mr Woodrow suggested consideration be given to providing the member with an immediate \$500 donation as well as other gift vouchers, for example Woolworths and Pet Barn.

The Chair noted the proposed position of Welfare Officer could be involved in this type of community care and funding activities and added Dogs Queensland also had a charity, Paws Aid, which conducted fundraising events.

Discussion followed on whether members in the current flood affected areas had been contacted, with Margaret Norton advising she had circulated emails and contacted various members. It was suggested information be circulated by Dogs Queensland to advise all members of the existence of the disaster fund and request members to contact the office in the event assistance was required.

Directors discussed whether there was a need for a further Committee, the requirement to document processes and to report to the Board. It was noted the new proposed Committee would run Paws Aid and raise funds to distribute to members in the event of disasters.

The Board agreed that a new Committee be established to run Paws Aid.

Discussion followed on the proposed cash donation and whether funds would therefore need to be provided to all members affected by the floods. It was decided a cash payment would not be made, with the General Manager advising dog food supplies had been dispatched.

Junior Handler Committee Minutes - noted.

#### QDS/PST Minutes

Noted, with discussion following on whether Clubs were being notified of the suspension of members and/or dogs. It was noted the information was currently available on the Dogs Queensland website.

#### Covid

Discussion followed on the current Covid situation, cancellation of events and compliance requirements, for example checking of double vax requirements before entry to the grounds. There had also been concerns raised by judges on travel and potential additional costs in the event of compliance with isolation requirements. It was noted the requirement for vaccinations should be included in judges contracts, with the suggestion a reminder be issued to all Clubs to include double vaccination requirements in the terms of Judges contracts.

#### **CLOSURE AND DATE OF NEXT MEETING**

The next Board meeting is to be held Monday, 24 January 2022 at 6pm at the Dogs Queensland offices at Durack and by Zoom teleconference.