

SUMMARY
BOARD MEETING
Monday 24 January 2022

Declaration of Conflicts of Interest

Chris Woodrow, Carolyn Pearen and the General Manager declared conflicts of interest and left the meeting during discussions on the relevant Agenda Items.

There were no other declarations of conflicts of interest declared.

Previous Minutes

Minutes of Board Meeting – 10 January 2022

The minutes of the previous Board Meeting held on 10 January 2022, as amended, were adopted as a true and accurate record of the meeting.

Summary of previous Minutes - 23 November 2021

The Summary of Minutes for 23 November 2021, as amended, were accepted, with a copy to be published to members on the Dogs Queensland website.

Action Items

Action Items

The Action Items were noted, including matters listed on the Agenda for discussion, updates provided and items completed, with the revised Action Items attached to these Minutes.

Ongoing Matters

SGM Arrangements 9 February 2022

Directors noted and discussed the SGM arrangements, location of the meeting to comply with Covid guidelines and the appointment of scrutineers, noting the Rules permitted the role to be either Dogs Queensland members or persons appointed from the AEC or equivalent organisation. Noted the scrutineers provided an oversight role only and were not involved in the counting of votes.

It was resolved that Dogs Queensland members be appointed as scrutineers rather than persons from the Australian Electoral Commission.

Directors agreed a total of three scrutineers be appointed, being Frank Newman and a further two Dogs Queensland members appointed at the SGM on 9 February 2022.

Discussion followed on the proxy process with the General Manager advising proxy forms received by mail were opened, with both emailed and mailed proxies sorted and checked to ensure the person voting was a financial member. If the member was not financial, the General Manager advised he was contacting the person. The receipt of each proxy form was also being acknowledged, noting this was not a registration process. To be valid, all proxy forms were required to be lodged 48 hours prior to the meeting, with the

General Manager advising the office would remain open until 7pm on Monday 7 February 2022. No proxies would be accepted on the night of the SGM and should a member who had lodged a proxy attend the meeting in person, they would not be entitled to vote.

The Chair noted Chris Woodrow had requested a statement he had prepared for the upcoming SGM be provided to members, with a copy to be printed in Paw Prints on Tuesday 25 January 2022.

Directors resolved that the Board agreed Chris Woodrow be permitted to put out a statement to members, with Chris Woodrow advising there were no changes to the statement provided.

The Board requested the General Manager also include in the Paw Prints 25 January 2022 issue, information to clarify the requirement that proxies must be received by Dogs Queensland 48 hours prior to the SGM to be effective.

Draft Social Media Policy

The Chair noted some minor corrections were required which had been discussed with CR.

Chris Woodrow said he disagreed totally with the Social Media Policy and added they should be guidelines only and not utilised for any breaches process. It was noted the current policy did provide guidelines for behaviour and non-adherence could amount to a breach of the code of conduct. A social media policy was already in place and this version only updated the terms of the policy which Directors could amend as required.

Dog Shows at the CCCQ Ltd Show Grounds

Directors noted the feedback provided from the other States, noting there was no policy in place. However the general practice was for clubs located within a metro area to hold shows at the main State venue, with discussion following on whether to progress to a policy requiring clubs within a distance of up to 100km to hold shows at Durack.

The action items arising from previous discussions were noted with the suggestion the clubs be surveyed initially and the feedback then considered before deciding the next steps to take, including a survey of members.

Breeder Terms Contract Survey Results

Directors noted the survey results, with the matter also on the ANKC Board agenda for consideration.

Discussion followed on:

- Alternate arrangements such as a partnership agreement being preferable to the Breeder Terms contracts.
- Amending the current rules to remove the exception provided for Breeder Terms contracts.
- Time allowed before implementation of the changes.
- The issue of puppies being born in one State and registered in the breeder's name in another State with policing of the matter the main hurdle as complaints needed to be lodged for any action to be taken.

It was agreed the Rules be amended by removing clause 28.1, effective from 1 May 2022.

November Zonal Meetings

Directors noted the main topics considered included minimum standards for Dogs Queensland events, extreme weather conditions and one State/One Entity, with the General Manager advising the feedback had not been collated.

Directors discussed the following:

- The size of clubs and difficulties faced by smaller clubs with few members.
- Dogs Queensland reaching out to offer assistance to smaller clubs to try and increase membership and foster growth rather than closing down. It was noted some clubs were not receiving adequate entries for shows and often the grounds were not suitable for events. Consideration should also be given to the number of shows held as often the same people were involved in a range of shows.
- Effective communication and asking clubs if assistance was required. Areas of assistance could include administrative tasks such as minute taking, record keeping, grant applications or creating linkages with local councils. It was noted some regional clubs were very successful in grant applications and perhaps these clubs may be able to prepare a checklist to share at zone meetings with other clubs.
- Reluctance of clubs to seek assistance, with the need for Dogs Queensland to be open and approachable and for Directors to be visible by regularly visiting regional areas.
- Supplementing the costs of the show manager, which was an area being considered. The issue of show managers and stewards also exhibiting in events needed to be addressed also.
- Club financial reports should be lodged with Dogs Queensland, with follow up required on those clubs which had outstanding reports.

Directors discussed holding Zoom meetings for Zones 2 and 3 on 7 March 2022, with contributions to be sought on topics to include on the agenda. Consideration to be given to arrangements for a Board visit to the northern zones which would likely coincide with shows being held.

Toowoomba Royal Dates 2022

General Manager advised show dates and options had been provided with no response as yet. It was suggested the General Manager set the show dates and timeline, advise of the timetable and request a response by 28 February 2022.

REPORTS

Finance

Financial Report – December 2021

Directors noted the Financial Report, with the General Manager advising items were being finalised in readiness for the auditors who were due in the office on Monday 31 January 2022.

Financial Summary – 31 December 2021

Directors noted the Financial Summary to 31 December 2021.

Directors were asked to forward any questions on the financials to the General Manager.

Office Reports

Office Report – Week End – 14 January 2022 - noted.

Communications Board Report - noted.

OTHER AGENDA ITEMS

RAFT Judges Approval

Directors noted the applications for trainee judges received for approval as follows:

- i) Evan Mangin, to be reinstated and train at Restricted level.
- ii) Lawrie Knauth, to train for RATG

Withdrawal of Judge Approval

Noted removal of approval for Julia Fenton to enable further time to reach the required standard.

Flood Assistance Application – Billee-Lee McLaughlin

General Manager advised a message had been sent to members via Paw Prints to apply for assistance. Directors discussed the assistance application received, with the General Manager advising a food voucher to the value of \$120 had already been provided to the applicant.

Directors agreed to provide an assistance payment of \$380 to the applicant.

ANKC Matters

ANKC/Dogs Australia Launch Reports - noted.

Dogs Australia February 2022 Special Board Meeting Agenda - noted.

COMMITTEES

QDS Minutes and Financial Reports

Directors noted the information provided.

Durack Grounds Committee

Grounds Committee Meeting Minutes

Directors noted and discussed the information provided. Work was underway on the grounds, including the lure coursing field and earth dog area, with expected completion by June 2022 if not earlier for certain areas. It was noted the new mower was tearing the grass with the matter to be monitored and adjustments made as required. Any questions on grounds matters were to be directed to Mandy Schelbach.

SHOW MATTERS, SHOW/TRIAL DATES AND CLUB MATTERS

Show Dates

WBKC Expression of Interest query about CACIB shows 2023-2025

Directors discussed the information provided and the EOI process undertaken.

No application had been received from WBKC, with the CACIB shows already allocated for 2023- 2025. WBKC would have to apply for shows in 2026.

NEW MEMBERS FOR APPROVAL

New Members for Approval

Noted due to a glitch in the system approximately 20 new member applications had been overlooked. These applications would be processed noting this would be the last batch of new members eligible to vote in the upcoming Special General Meeting.

Directors approved the new applications for membership received since the last Board meeting on 10 January 2022, with membership at the end of 2021 standing at 6,575 plus 664 Community Members.

LATE ITEMS & GENERAL BUSINESS

Mr R Risley – Rottweiler NBT Survey

Noted Directors required time to read the information and provide any feedback, with the matter held over for further discussion.

Request from the DOTY Committee

Directors discussed, noting the Easter weekend was free for 2022 but not for 2023. It was suggested the committees work together on holding fundraising events for DOTY.

Rescheduling ADSS Show

Directors discussed and agreed to the proposed rescheduling of four, possibly five ADSS shows to be held over the period from 15 to 18 April 2022.

CLOSURE AND DATE OF NEXT MEETING

The next Board meeting is to be held Monday, 28 February 2022 at 6pm at the Dogs Queensland offices at Durack and by Zoom teleconference.