

CANINE CONTROL COUNCIL
(QUEENSLAND) LTD

MINUTES

Minutes of the Annual General Meeting of Members of the Canine Control Council (Queensland) Ltd held in the CCCQ Clubhouse at 247 King Avenue, Durack and by Zoom Video Conference on Wednesday 30 March 2022 commencing at 7:00pm.

PRESENT: Members as per the attendance record which included attending via Zoom Video Conference.

DIRECTORS PRESENT

Durack:

Directors

Ulla Greenwood (President and Chair), Barbara Murfet (Senior Vice-President), Carolyn Ryan (Junior Vice-President), Gordon Mayne, Margaret Norton, Mandy Schelbach, Vicki Schneider and David Weil

Zoom Video Conference:

Patrice Johansen

Netta Bainbridge

MINUTE TAKER: Roslynn Shand, Brisbane Minute Taking & Stenography (Zoom)

WELCOME

The Chair acknowledged and paid respect to the traditional custodians of the lands the meeting was being held and all Elders past, present and emerging.

On behalf of the Board of Directors of Canine Control Council (Queensland) Ltd, the Chair welcomed and thanked all for their attendance in person or via Zoom at the Ninth Annual General Meeting of members of Canine Control Council (Queensland) Ltd.

The Chair noted the presence of Life members, past Councillors, past Directors, Club Presidents and other Officials.

APOLOGIES: Three apologies were noted.

INTRODUCTION OF BOARD MEMBERS

The Chair introduced each Board member, who were either present at the Durack premises or participating via Zoom Video Conference.

The Chair also welcomed the General Manager, Rob Harrison.

The Chair confirmed a quorum was present.

CHAIRPERSON'S REPORT

The Chair then provided the following address:

"The financial statements for the 2021 calendar year had been provided to members. 2021 was still a Covid year, with a reduced number of conformation shows and dog sports events held. I am happy to report an overall profit of \$524,280 for the 2021 year. Although this was a decrease from the 2020 year where the profit was \$623,933, that amount included \$387,306 in Government Covid Subsidies.

I will let Members read the accounts for themselves but I would note a number of key elements:

- A number of normal income streams were reduced due to the inability to hold events for most of the year.
- First time puppy registrations income increased \$203,685 and Committee, Magazine and Printing income increased significantly as a number of events were able to take place.
- Staff wages increased slightly as weekend shifts were required to keep events Covid Safe, with all staff thanked for their work.
- Professional Fees increased, as did fees to ANKC/Dogs Australia.

2021 was an 'odd year' with a spill of six Director positions and an election process undertaken. David Weil was re-elected, with the new Directors being Netta Bainbridge, Carolyn Pearen, Carolyn Ryan, Mandy Schelbach and Vicki Schneider.

I will provide an update on Director positions and the vacancies that have occurred:

- Sharron Taylor resigned and Gordon Mayne was appointed to fill the casual vacancy. I would like to thank Sharron Taylor for her work and contribution.
- Chris Woodrow was removed as a Director at a February 2022 General Meeting.
- Carolyn Pearen resigned during March 2022 and I would like to acknowledge her work.
- Two casual vacancies now exist with expressions of interest already called for. It was expected these vacancies would be filled in the near future."

The Chair noted a detailed Chairperson's Report was contained in the 2021 Annual Report, together with Committees' and Directors' Reports outlining the significant amount of work undertaken during the year.

The Chair noted the General Manager, Rob Harrison, had been with the organisation for 24 years. The Chair extended her personal thanks and also the thanks of the Board and the membership for his outstanding contribution, innovative ideas and devotion to duty throughout the past challenging year. The Chair also thanked the following staff members:

Loretta Tasker, Julana Akers, Jennifer Roberts, Rion Pickup, Jayden Frost,
Ian Rasmussen, Pina Mangion, Barbara Cumming and Tegan Schmuttermaier.

During the year, a number of new employees joined the Office, as well as casual grounds staff, with thanks to Toni Robinson, PA to the General Manager and Michael Yates, IT and Bookings Manager. The Chair also thanked Shane Yates for his work and assistance on the night with the Zoom Video Conference.

The Chair noted the wonderful work by volunteers, with a particular thank you to both Ms Shaneen Bendixen and Mr John Burgess for the vital role they perform in their regular voluntary service in the Office. In addition, the Chair, on behalf of members, thanked Craig Drury for his immense and voluntary contribution to the numerous projects on the Dogs Queensland Grounds and the Lure Coursing field.

MEETING PROTOCOL

The Chair requested all to demonstrate due respect to each other during the meeting.

The Chair advised all Zoom Video Conference participants would be muted and should they wish to say anything or propose or second a motion, they were to raise their hand and they would be unmuted.

The Chair requested that at all times when being acknowledged to speak, the member should clearly introduce themselves and the Club or Group represented, if any.

PROCEEDINGS

The Chair referred to the Notice forwarded to financial members via email on 25 February 2022 and placed on the Dogs Queensland website.

In regards to the procedure for the AGM, the Chair asked members to note the Board of Directors' reports and Annual Financial reports were to be received by the meeting only and there was no need to obtain approval.

All submitted questions were to be relevant to the Board of Directors reports and annual financial reports, with any questions or additional items of business required to be submitted by 16 March 2022.

The Chair then referred to the items of business to be conducted.

RECEIVING THE MINUTES OF THE MEETING HELD 14 APRIL 2021

It was **MOVED** by Lawrie Knauth and **SECONDED** by Elisa McCutcheon that the Minutes of the AGM held on 14 April 2021 be received.

MOTION CARRIED

ADOPTING THE MINUTES OF THE MEETING HELD 14 APRIL 2021

It was **MOVED** by Rob Stewart and **SECONDED** by Lawrie Knauth that the Minutes of the AGM held on 14 April 2021 be adopted.

MOTION CARRIED

RECEIVING THE REPORT OF THE BOARD OF DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2021

It was **MOVED** by Carolyn Ryan and **SECONDED** by Elisa McCutcheon that the report from the Board of Directors for the year ended 31 December 2021 be noted.

MOTION CARRIED

RECEIVING THE ANNUAL FINANCIAL ACCOUNTS DULY CERTIFIED BY THE AUDITORS

It was **MOVED** by Mark Yardley and **SECONDED** by Elisa McCutcheon that the Annual Financial Accounts of Canine Control Council (Queensland) Ltd certified by Auditors PKF BRISBANE AUDIT for the year ended 31 December 2021 be noted.

MOTION CARRIED

THE APPOINTMENT OF AN AUDITOR FOR THE NEXT FINANCIAL YEAR

The Chair requested all members to note the Auditor appointed for the 2022 year is PKF BRISBANE AUDIT.

CONFIRMATION OF CCC(Q) LTD INCOME TAX AND CAPITAL GAINS TAX EXEMPTION STATUS

The Chair advised this was an announcement for the information of the members only, with no motion on the matter.

The Chair advised Canine Control Council (QLD) Ltd will continue to self-assess its income tax exemption as it met all of the following requirements:

- it is a non-profit society, association or club;
- it is established for community service purposes (except political or lobbying purposes);
- it is not a registered charity;
- it meets one of the three tests.

These requirements and the fulfilment thereof would continue to be confirmed on an annual basis at the CCC(Q) Ltd AGM.

MATTERS RAISED BY MEMBERS

The Chair noted under the Constitution, notice of any matters which members wished to be placed on the Agenda must have been received by 16 March 2022.

The Chair advised no items of business or questions had been submitted.

CLOSURE:

The Chair thanked members and fellow Directors for their attendance at the meeting and acknowledged the assistance provided by Shane Yates and Michael Yates with the meeting technology.

There being no further business, the meeting was declared closed at 7.17pm.