

**SUMMARY**  
**BOARD MEETING**  
**Tuesday, 18 April 2023**

Canine Health – Ehrlichiosis Prevention - Presentation by Vet Margie Bale

A presentation on ehrlichiosis and prevention measures was provided by Dr Margie Bale with the following matters highlighted:

- Ehrlichiosis is a bacterial disease spread by the brown dog tick and is a concern for transporting dogs.
- Ehrlichiosis is a notifiable disease with hotline number provided.
- Extensive research has been undertaken on vaccinations, with studies and evidence available vaccinations and products provided protection if used correctly. It was suggested education on the issue be undertaken with the producers of products such as Nexguard/Seresto and insurers such as Trupanion contacted to request the organisations sponsor education seminars/evaluation sessions.
- Available pamphlet/poster information would be forwarded to the General Manager for use in communications with members.
- Consulting vet to the RNA with suggested measures for the Ekka and other dogs shows to include completion of a form by the dog owner to declare the dog/s had been treated for ticks at least seven days prior to the event being held. It was noted Dogs Australia had also issued information on the matter.

Dr Margie Bale was thanked for her attendance and the informative presentation provided.

**Declaration of Conflicts of Interest**

Duncan McAllister declared a conflict of interest in one Agenda Item. There were no other conflicts of interest were declared.

The Chair provided an overview for the Board including:

- Directors to be respectful of one another with all entitled to be heard.
- Be mindful of the position as a Director with high expectations on behaviour. Care was required in social media posts to ensure Dogs Queensland was not brought into disrepute.
- Obligations and duties of Directors under legislation and to the organisation.
- Confidentiality agreements signed noting matters discussed at the Board must not be disclosed noting there were consequences for breaching confidentiality. It was noted there was a difference between confidentiality and privilege. There may be circumstances where information had to be disclosed, for example court proceedings, therefore Directors were asked to be mindful of what was said in communications as they may ultimately be disclosed in court proceedings.
- Ensure email accounts for Dogs Queensland matters was only accessible by the Director with the need to be alert for any email scams. Directors were requested to check emails every 24 hours and respond to messages if required.
- Any conflicts of interest must be declared.
- Policies were in place for Directors, for example not showing dogs if judging.

- Should members approach a Director personally with a request, the member should be asked to submit the request by email to the Director and/or the General Manager with the matter to be taken to the Board to address.

### **Previous Minutes**

#### Minutes of Board Meeting – 28 March 2023

The minutes of the previous Board Meeting held on 28 March 2023 were adopted as a true and accurate record of the meeting.

#### Minutes of the AGM – 29 March 2023 – noted.

#### Minutes of Board Meeting – 29 March 2023

The minutes of the previous Board Meeting held on 29 March 2023, as amended, were adopted as a true and accurate record of the meeting.

#### Summary of previous Minutes – 24 January 2023

The updated summary of the previous Minutes of 24 January 2023 was noted.

#### Summary of previous Minutes – 23 February 2023

The Summary of Minutes for 23 February 2023 was accepted with the Summary to be published to members on the Dogs Queensland website.

### **Action Items**

#### Action Items – 18 April 2023

The Action Items were discussed, noting updates, information provided in the Board papers and items completed with the revised Action Items attached to these Minutes. It was noted the Capital Works Plan was a 'live' document and an ongoing matter.

### **Ongoing Matters**

#### Pet Show Brisbane – 1/2 July 2023

General Manager advised 10 Clubs had indicated they would attend the Pet Show. Insurance cover had been confirmed with a positive response received from volunteers.

#### Canine Welfare Officer

The revised Position Description was tabled noting it was likely weekend work and travel would be involved in the role. Directors were requested to consider the details with the matter to be discussed at the May 2023 Board meeting.

#### Final Stage of Sporting Field

The Chair commented a visual inspection with field staff appeared to indicate the area affected was minimal. Directors noted this was not the case with discussion following on the issues and work required to ensure the sporting field was usable. This included levelling the ground, grass cover/hydro spray grass and provision of water to the site via tanks and pumps noting work could be completed in sections. It was suggested a meeting be held between the Chair, General Manager, field staff and the users to inspect the sporting field and discuss solutions. A consultant may be required to provide further advice on the use and standards.

General Manager commented quotes previously obtained had indicated costs of \$16,700 for irrigation lines for the bore, a pump and tank with hydro spray grass at 90 cents m<sup>2</sup>.

Directors resolved that up to \$16,700 be approved to install a tank, irrigation lines and pump to the lure coursing field.

Directors further resolved a quote be obtained for hydro spray grass for the sporting field.

#### Arrangements for ANZAC Day 2023

General Manager noted arrangements were in place with all invited to attend.

#### Cyber Risk, Data Security & Privacy

Noted standing item with no update at this time.

#### Hiring of Powered Sites at Durack

Directors noted and discussed the information provided with point 11 to be clarified to highlight the costs charged were per day. Overnight camping was not permitted on the site and the area was lockable. It was suggested labels or witches hats be placed on the sites and information circulated to ensure people were aware of the bookings and the terms. It was noted the booking form contained an acknowledgement by the person hiring the site that all electrical equipment was tagged and tested.

Directors agreed to proceed with the proposal for the powered sites subject to the changes discussed.

### **REPORTS**

#### **Finance**

##### Financial Report – March 2023

Directors noted the Financial Report with the General Manager advising memberships were lower and reminders had been published in Pawprints. General Manager advised there was a standing offer for Directors to email or contact him on any questions relating to the Financials.

Financial Summary – March 2023 – noted.

#### **Office Reports**

Office Report – Week End – 14 April 2023 - noted.

##### Communications Board Report – March/April 2023

Discussion followed on the provision of communication and social media services noting the profile of Dogs Queensland or membership numbers had not increased. General Manager commented the funds could be redirected to assist the publication coordinator with a proposal to be prepared and provided to the Board.

Directors resolved to terminate the monthly contracts for communications and social media services effective immediately.

### **OTHER AGENDA ITEMS**

#### Mr J Cook – Coronation Emblem

Directors discussed with the matter to be referred to ANKC Limited for consideration.

##### Australian Trade Mark Registration No 1605199 Dogs Queensland Logo in Classes 35 & 41

The renewal of the trademark was due in early 2024 and it was timely to review the categories applied for under the initial TM application noting these were insufficient in comparison to the application lodged for Paws Aid. The renewal costs would be \$800.

#### Dogs Queensland/PD Insurance Proposal

Directors noted the information provided with the General Manager advising members information would not be provided to the Insurance Company. Although it was a lucrative sponsorship no benefits were provided to members or breeders and the five year exclusivity appeared excessive. The matter would be considered further at the May 2023 Board meeting.

#### Selling Puppies on Durack Grounds

Directors noted Dogs Queensland Rule 70.6 provided underage puppies up to three months were not permitted on the grounds at Durack. It was noted there were no rules relating to the sale or handing over of dogs over the age of three months.

Directors agreed the sale of puppies on the Durack grounds were not permitted with the suggestion a reminder of the Rules be published in Pawprints.

#### Change to Bank Signatories

Directors resolved the authorised bank signatories be the President, Carolyn Ryan and the General Manager, Rob Harrison, with the past president Ulla Greenwood to be removed as a bank signatory.

#### Board Director Training

Directors agreed Board Director training was required with options and costings to be investigated.

#### Request re Ekka 2024

Directors noted the information with the General Manager commenting the contract for 2023 had been signed. Discussion followed on the request noting the burnout of stewards working some 14 hours a day for minimal reward. It was suggested RNA be requested to provide additional space and better positioning for the Dogs Queensland stand for 2023 as well as 2024 together with added benefits for Dogs Queensland volunteers and stewards. It should be highlighted complaints had been received regarding the treatment of volunteers noting extra resourcing would required for an additional show.

Directors agreed Dogs Queensland would agree to RNA holding two shows in 2024 on the proviso additional space be provided for the Dogs Queensland stand together with better conditions for volunteers and stewards as well as additional resourcing.

#### **ANKC (Dogs Australia) Matters**

National Retrieving & field Trial Committee – Review of Rules for the Conduct of retrieving Trials for Gundogs – Game Usage and Management - noted.

Urgent Special Board meeting - Dogs Australia Board of Directors – 13 April 2023 - noted.

#### **COMMITTEES**

##### DQ Committees/Subcommittees

Directors discussed and agreed to implement the new proposed structure for Dogs Queensland Committees/subcommittees as outlined.

It was suggested the Chairs be selected for each of the Committees/Subcommittees with the General Manager requested to issue EOI's for members to serve on the Committees/Subcommittees. Deputy Chairs and adding Directors would be determined once membership of each Committee/Subcommittee was settled.

### CJC & Event Managers Committee

It was proposed there be one committee with members to work together. Those currently on the two committees would be encouraged to reapply noting Sharon Munro completed the accreditations for Stewards on the Dogs Queensland website which would need to be considered. Two Deputy Chairs were proposed with communication required between all involved.

Directors agreed that Vicki Schneider be appointed Chair of the CJC & Event Managers Committee.

### Constitution & Rules Committee

Directors noted the extensive work for this Committee with writing and drafting skills required. The Chair advised Gordon Mayne had agreed to being appointed as Chair.

Directors agreed that Gordon Mayne be appointed the Chair of the Constitution & Rules Committee.

### Durack Grounds Committee

Directors agreed that Mandy Schelbach be appointed the Chair of the Durack Grounds Committee.

### Queensland Dog Sport Committee

Directors agreed that Barbara Murfet be appointed the Chair of the Queensland Dog Sport Committee.

### Junior Handler Committee

Directors agreed that Duncan McAllister be appointed the Chair of the Junior Handler Committee.

### Canine Health Committee

Directors agreed that Elisa McCutcheon be appointed the Chair of the Canine Health Committee.

### Government & Media Liaison Committee

The Chair commented this was a proposed new Committee with numerous issues to address. It was recommended representatives from Zones 2 and 3 be included on the Committee.

Directors agreed that Elisa McCutcheon be appointed the Chair of the Government & Media Liaison Committee.

### Marketing & Public Relations Committee

Directors agreed that Katrina Santas be appointed the Chair of the Marketing & Public Relations Committee.

### Library & Museum Committee

Directors agreed that Duncan McAllister be appointed the Chair of the Library & Museum Committee. It was noted this Committee would need to liaise with the Durack Grounds Committee.

Meeting schedules would need to be established for each Committee/Subcommittee. However, the Committees usually met monthly with the Junior Handlers Committee meeting held bimonthly.

Directors agreed Katrina Santas be added to the Show Dates Working Party.

EOI's were to be issued seeking members to serve on the Committees/Subcommittees with responses to be provided within 28 days being one week prior to the May 2023 Board meeting.

## **Qld Dog Sports Committee**

### Qld Dogs Sports Committee Financial Report for March 2023

Noted, with the report being provided monthly.

### QDS – Multi Sport Dog Title

Directors noted and discussed the proposed two new Titles in the separate disciplines. The titles needed to be applied for to level up noting no applications had been made in the past two to three years however this may have been due to the impact of Covid. ANKC Limited would have to approve the titles with the suggestion a member survey be undertaken first. The PST meeting should also consider the matter.

### Minutes – 16 April 2023 - noted.

Directors endorsed the recommendation Emma Mulligan be elevated to Judge Scent Work.

## **Canine Health & Wellbeing Committee**

### Update from JCU on Canine Herpes Project

Elisa McCutcheon provided a verbal report, noting testing had been completed and results achieved with a percentage of well dogs tested presenting with canine herpes. A research paper was to be completed and a webinar arranged on the issue.

### Possible further research testing – Ehrlichiosis

Blood samples collected from the Canine Herpes Project could be tested for Ehrlichiosis. However the testing was expensive and possibly a sample of the 70 show dogs could be tested.

## **Lure Coursing Sub-Committee**

Lure Coursing Field Issues – noted prior discussions.

## **SHOW MATTERS, SHOW/TRIAL DATES AND CLUB MATTERS**

### **Show Dates**

#### Show Dates for Approval

Directors noted the information provided and approved the requests for:

Capricorn Coast Kennel Club	Burdekin Canine Club
Bull Terrier Club Of Qld	Golden Retriever Club of Qld

Directors agreed the request for a third show by the Cocker Spaniel Club of Qld be denied.

Further clarification was required from the Pine Rivers Kennel Club on the dates and shows proposed.

### **Club Matters**

Incorporation of Sprintdog Club Of Qld – noted.

Directors were advised a Trademark application for 'Sprint Dog Australia' had been lodged on 7 April 2023 which was not acceptable with follow up action required to obtain withdrawal of the application.

Cairns City Kennel Club New Rules of Association – noted.

### GSDCQ Schedules – Firing of Gun

Directors discussed the information provided and agreed no firing of guns would be permitted and GSDCQ would need to obtain another venue.

### **NEW MEMBERS FOR APPROVAL**

#### New Members for Approval

Directors approved 65 new applications for membership received since the last Board meeting on 28 March 2023. Membership at the point of the October 2022 Board meeting stands at 5,296 plus 870 Community Members.

### **DATE OF NEXT MEETING**

The next Board meeting is to be held Tuesday 23 May 2023 at 6pm at the Dogs Queensland offices at Durack and by Zoom teleconference.