

**SUMMARY**  
**BOARD MEETING**  
**Tuesday, 23 May 2023**

**Declaration of Conflicts of Interest**

Declaration of conflicts of interests were noted for Duncan McAllister, Gordon Mayne and Netta Bainbridge with the Directors either leaving the meeting during discussions or abstaining from voting on the relevant items.

**Previous Minutes**

Minutes of Board Meeting – 18 April 2023

The minutes of the previous Board Meeting held on 18 April 2023 were adopted as a true and accurate record of the meeting.

Summary of previous Minutes – 28 March 2023

The Summary of Minutes for 28 March 2023 was accepted with the Summary to be published to members on the Dogs Queensland website.

Summary of previous Minutes – 29 March 2023

The Summary of Minutes for 29 March 2023 was accepted with the Summary to be published to members on the Dogs Queensland website.

**Action Items**

Action Items

The Action Items were discussed, noting updates, information provided in the Board papers and items completed with the revised Action Items attached to these Minutes.

**Ongoing Matters**

Canine Health – Ehrlichiosis Prevention – Presentation by Vet Margie Bale

Directors noted the information provided with the suggestion the issue of the tick treatment paperwork for dogs entering shows at the Ekka be raised at the RNA meeting on 25 May 2023.

Canine Welfare Officer

The revised Position Description was tabled and discussed.

Directors agreed the position of Canine Welfare Officer was to be advertised with the Executive Committee authorised to approve the final draft. A copy of the final advertisement would be circulated to Directors.

Final Stage of Sporting Field

Directors discussed noting the hydromulch was to be laid and the bore was working. The area should be ready for an August 2023 show.

### Cyber Risk, Data Security & Privacy

Noted standing item with work underway on resolving issues on two-factor authentication.

### Closure of Southside Dog Obedience Club

Noted Elisa McCutcheon and Gordon Mayne were working on the matter.

### Board of Director Training

Directors noted the information provide with discussion following on dates for the training.

Directors agreed that, subject to the availability of the Institute of Community Directors Australia, the Board meeting be held on 17 July 2023 with the Board Training Day held on 18 July 2023.

### Dogs Queensland/PD Insurance Proposal

Directors noted the information provided on the partnership proposal and queries raised with PD Insurance had been satisfactorily answered. It was highlighted PD Insurance would not have access to Dogs Queensland database.

### Dogs Queensland Committees/ Subcommittees

Directors noted the information provided with lengthy discussion following on the members for each of the Committees/Subcommittees.

Directors agreed the membership for each of the Dogs Queensland Committees/Subcommittees be as follows:

#### CJC & Event Managers Committee

Vicki Schneider (Chair), Sharon Munro (Deputy Chair), John Burgess (Deputy Chair), Ashley Harwood Zone 3, Bill Moxham Zone 3, Sue Hewinson, Jasmyn Grendon Zone 2, Helen Weil, Jessie James, Pam Brown, Erin Brown, Michael Yates, Lance Wright, Louise Marsden Zone 3

#### Constitution & Rules Committee

Gordon Mayne (Chair), Netta Bainbridge (Deputy Chair), Ainslie Carius, Geoff Lane, Joanna Gurd, Julie Beeby, Kim Dawson, Glenn Wilshier, Elisa McCutcheon

#### Durack Grounds Committee

Mandy Schelbach (Chair), Vicki Schneider (Deputy Chair), Peter Hewinson, Nic Mather, Garth Goodwin

#### Queensland Dog Sport Committee

Barbara Murfet (Chair) – Scent, Coral Pethers - DWD/Tracking, Lawrie Knauth - Obedience, Claire Bird - Agility, Cyn Fisher - DWD/Obedience, Trevor Telford - DWD, Maree Field - DWD, Karen Gordon - Sprint/Lure/Earthdog/Sled, Peter Mayne - Herding, John Mitchell - Herding, Cassie Speed - Lure, Leah Perry- Sprint/Lure, Gaille Perry - Lure, Nic Mather - Sprint/Lure, Sharon Bamford - RAFT, Paul Towning - RAFT, Elio Colasimone - RAFT, Anthony Turner - RAFT, Ron Jackson - RAFT, Cathie Jackson - RAFT, Andrea Wohlueter - Rally, Annette Dobson - Scent/Tracking, Michael Jeavons - Scent, Helen Lofthouse - Tracking, Debbie Schmidt - Tracking, Shirley Bull - Tracking, Michael Slater - Lure, Jenny Wood - Agility, Jean Joyce - Agility, Sarah Rohde – Lure, Mary Waldon – Agility, Robyn Markwell – Agility, Rachel Hanson - Agility, Steve Uebel - Lure, Christine Keen - Herding, Amanda Morley – Agility, Daphne Sellwood – Rally, Karen Burke – Herding, Naomi Shaw – Rally, Kim Dawson – Scent/Tracking/Earthdog, Jeanette Durante – Scent, Chris Pain – Rally, Des Strong – Rally, Tabitha Young – Rally/Obedience, Pam Kettle – Obedience, Debbie Rule –

Obedience, Murray Sharman – Agility, Julie David – Lure, Lesley Affleck - Tracking, Davene Hines – Obedience, Vyvyan Mannion – Endurance, Cheryl Williams – Zone 3, Lisa Kaddatz – Agility, Lisa Litfin – Sledsports, Marg Sullivan - RAFT

#### Junior Handler Committee

Duncan McAllister (Chair), Ainslie Carius (Deputy Chair), Michelle Hickey, Bianca Hickey, Toni Dennis, Belinda West, Amanda Maynard, Kris Crane, Katrina Santas

#### Canine Health Committee

Elisa McCutcheon (Chair), Netta Bainbridge (Deputy Chair), Erin Ryan, Trish Cumner, Melody Harris, Kasia Feldman, Paula Morgan, Nicole Oldfield, Karen Vowell, Julene Brady, Debbie Rogers, Kathy Prentice

#### Government & Media Liaison Committee

Elisa McCutcheon (Chair), Paul Landy, Gordon Mayne, Duncan McAllister, Katrina Santas

#### Marketing & Public Relations Committee

Katrina Santas (Chair), Daryl Cross, Sue Hewinson, Valley Horne, Ainslie Carius, Tim Thomas, Andrew Ness, Jodie Wilshier, Tabitha Young, Gwen Hovey, David Weil, Duncan McAllister, Liza McLaughlin Zone 2

#### Library & Museum Committee

Duncan McAllister (Chair), Julie Ireland (Deputy Chair), Kath Williamson, Marg Wedgwood, Ainslie Carius, Janelle Mannell, Rob Stewart, Julana Akers, Margaret Carr, Tim Thomas, Margaret Davis

Meeting schedules would need to be established for each Committee/Subcommittee which could be face to face, by Zoom or hybrid. Directors were requested to forward to the General Manager details of first and second preference dates to enable the various Committee meetings to be arranged.

## **REPORTS**

### **Finance**

Financial Report – April 2023 - noted

General Manager advised memberships and litter registrations were lower and a membership drive would commence from 24 May 2023. Community membership numbers were low and had not been included in the report. General Manager commented the Dogs Queensland litter registration had received praise on its good, consistent, litter registration system noting if all relevant material was provided the processing occurred quickly.

Discussion followed on accounts receivable and accounts payable noting further details had been requested from Dogs Australia on the money expended for the ad campaign.

Financial Summary – April 2023 - noted.

### **Office Reports**

Office Report – Week Ending – 18 May 2023 - noted.

### **Exec Items**

Exec Item – Hydromulch Quote - noted.

## **OTHER AGENDA ITEMS**

### Paws Aid ANZAC Day Show – P and L

Directors noted the information provided with the General Manager advising the donation had been sent to Dogs NZ.

Discussion followed on fundraising shows noting there were business operating costs for Dogs Queensland such as use of the grounds, lighting etc. It was suggested funds raised should be applied to bettering the grounds. Various committees undertook considerable work in conducting shows with a query raised on whether there was any reward or benefit for Committees which raised the most funds.

### Director Expenses Claims

Directors discussed the matter of Director Expenses claims noting there was no documented policy. Travel was usually booked through the office and one night's accommodation provided. It was a matter for the individual Director to claim for expenses, for example petrol costs. GM commented the new Associated Incorporation Act required any remuneration paid to Directors to be declared.

Directors requested the General Manager prepare a Director Expenses Claim policy for consideration at the next Board meeting.

## **ANKC (Dogs Australia) Matters**

### 2024 CRUFTS Dog Show – Confirmation of Qualifying Shows

Directors noted and discussed the information provided.

The Board confirmed the qualifying shows for Queensland for the 2024 CRUFTS Dog Show would be the Ekka in August 2023 and the Advanced Pacific International (API) Show on 23 September 2023.

Media Release – High Cost of Vet Care for French Bulldogs - noted.

Urgent Special Board meeting reconvened to 11/05/2023 now deferred to 17/06/2023 - noted.

### Australian Sleddog Sports Association

Directors discussed and agreed to acknowledge the title and support the application from the Australian Sleddog Sports Association.

## **COMMITTEES**

### **Qld Dog Sports Committee**

#### Reinstatement – Georgina Golle

Directors noted the information provided and agreed to the reinstatement of Georgina Golle as a Retrieving Ability Test judge, Novice and Open.

#### Judge Elevation – Geoff McCombie

Directors noted and discussed the information provided and agreed to the Judge elevation of Geoff McCombie to a full Tracking Judge.

## **SHOW MATTERS, SHOW/TRIAL DATES AND CLUB MATTERS**

### **Show Dates**

#### Show Dates for Approval

Directors discussed the information provided and approved the requests for:

Dachshund Club of Qld	Old English Sheepdog Club of Qld
Basenji Breed Network Qld	Mackay Kennel Club
Australian Terrier Club of Qld	

Directors were unable to approve the dates requested by the Qld Gundog Association due to other shows scheduled at that time. General Manager was requested to write to the Qld Gundog Club suggesting the two shows be scheduled for one day, either the Friday or the Monday.

Discussion followed on the Junior Handler Committee request and whether a Junior Kennel Club existed as no financials or annual reports had been provided. It was suggested the Junior Kennel Club should operate wholly under the Junior Handler Committee with a combined show held and a fresh Charter established. Financials and annual reports would be required and the details on and number of members. The consensus of Directors was there was a need to promote the involvement of younger people in the Dog World and for junior handlers/members to run shows and hold executive positions to gain experience, not adults or family members. Duncan McAllister offered to act in a mentoring role.

Directors agreed a show date for the Junior Handler Committee of 12/13 October 2023 noting the last weekend of October was usually reserved for the Dog of the Year show.

#### Correspondence re API

Directors discussed noting from the Club's perspective the increased Ground Levy charged by Dogs Queensland had been imposed without consultation. There was a 50/50 partnership arrangement however most of the organisation for shows was undertaken by the Club with limited work by Dogs Queensland office staff. It was noted office staff were employees and were required to be paid for work undertaken whereas Clubs utilised volunteers. Directors were appointed to the Board to represent and protect the interests of Dogs Queensland as a whole, not individual Clubs or personal interests for a Club.

A possible resolution and options were considered noting the need for consistency on decisions made. The API situation differed to office staff working for Clubs and members and the value of food provided and sponsorships were not a cost to the Clubs. There was considerable work involved in the promotion of the JV arrangement and the difference between a levy of \$5.25 and \$5 amounted to \$1,000. The main issue of contention was insufficient notice to the Club on the 25 cent increase.

Directors resolved the 25 cents Ground Levy not be imposed for all Clubs for 2023 with the matter to be reviewed for the 2024 year. In 2024 the holding of shows by Dogs Queensland in conjunction with Clubs would be renegotiated.

#### German Shepherd Dog Club – Application for 2025 National Show

Directors noted the information provided with the issue of the use of guns/starting pistols on the grounds to be investigated further, for example insurance, before replying to the German Shepherd Dog Club.

### **NEW MEMBERS FOR APPROVAL**

#### New Members for Approval

Discussion followed on the membership applications with 178 new applications for membership received since the last Board meeting on 18 April 2023 approved.

Membership at the point of the 23 May 2023 Board meeting stands at 5,532 plus 874 Community Members.

**CLOSURE AND DATE OF NEXT MEETING**

The next Board meeting is to be held Tuesday, 27 June 2023 at 6pm at the Dogs Queensland offices at Durack and by Zoom teleconference.