

**SUMMARY**  
**BOARD MEETING**  
**Tuesday, 17 July 2023**

**Declaration of Conflicts of Interest**

Declaration of conflicts of interests on Agenda Items were noted for:

- Duncan McAllister who left the meeting during discussions and had no involvement in any decisions made.

No other conflicts of interest were declared.

**Previous Minutes**

Minutes of Board Meeting – 27 June 2023

The minutes of the previous Board Meeting held on 27 June 2023 were adopted as a true and accurate record of the meeting.

Summary of Previous Minutes – 23 May 2023

The Summary of Minutes for 23 May 2023 was accepted, with the Summary to be published to members on the Dogs Queensland website.

**Action Items**

Action Items – 27 June 2023

The Action Items were discussed, noting updates, information provided in the Board papers and items completed with the revised Action Items attached to these Minutes.

The following items were highlighted:

- A membership officer had been appointed and interviews for the office assistant position were being conducted.
- General Manager was liaising with Duncan McAllister regarding the Library Survey to be issued.

**Ongoing Matters**

Canine Welfare Officer

General Manager advised adverts for the Canine Welfare officer position were to be released this week.

Cyber Risk, Data Security & Privacy

General Manager confirmed two factor authentication was now in place for PC's and emails.

Dogs Queensland/PD Insurance Proposal

Discussions were ongoing and preparation of an agreement was being progressed.

Joint Shows 2024

General Manager advised EOI's were due by the end of July 2023, with no additional responses received to date.

## PST Meeting – Items to Address

The meeting had been positive with a number of issues discussed, including:

### What constituted an exhibition, the approvals required and what could be advertised or published before any approvals were received

General Manager commented on the office procedures for joint shows with Clubs. Flyers were issued to block out dates noting there should be no concerns with names and dates mentioned. Judges were approved by ANKC and information would be available. Directors did not envisage any issues in principle with promotion, particularly if interstate exhibitors were involved. The issue needed to be addressed as people required notice to be able to plan, market and budget for events. General Manager noted Nationals were different as ANKC rules applied.

The applicable Dogs Queensland Rule required further work with the Constitution and Rules Committee to consider adjusting Rule 42.4, with modifications to be brought back to the Board.

### Sponsors Gazebos and charges

Rules and guidelines were required and information provided to enable sponsors to be identified and space allocated. People would need to abide by the rules otherwise a permit would not be issued.

### Charges for exhibitors entering shows

Some exhibitors were being charged, with Dogs Queensland to contact show societies regarding the issue of charging entry fees when no events were being conducted.

### Number of Shows being held

This was an ongoing issue noting show dates for 2025/2026 were yet to be determined and the number of shows held required serious consideration. The grounds used also needed a break to recover from shows held. Lengthy discussion followed:

- Whether some clubs were viable, either financially or had sufficient members to be able to operate effectively. Club members were aging and new, younger people were not joining in sufficient numbers. It was difficult to obtain workers or volunteers to run shows.
- Some clubs were not meeting minimum requirements such as providing financial reports to Dogs Queensland despite numerous requests. These reports would provide visibility of who was involved in Clubs, the number of members and the financial state. It was suggested a member of Dogs Queensland should be required to be a member of a local club to encourage more active involvement and engagement with the local club.
- There was an obligation on clubs to provide reports. However, there was no follow up or sanction imposed by Dogs Queensland on clubs for failing to comply with duties or obligations and the clubs also continued to pay affiliation fees. An initial starting point may be to not approve any shows until a Club complied with providing reports. A list of Clubs which had not complied with lodging reports was requested to be tabled at the next Board meeting and considered as part of the 2025 show dates allocation.
- It was suggested the format should also move towards providing an annual compliance report electronically which would clearly state the number of members, quorums etc to enable data to be gathered and analysed. Dogs Queensland should also set minimum requirements for Ag shows given this was a place to showcase dogs to the general public.
- Dogs Sports was a growing area, however the issue now was not enough judges.

### Dealing with incidents of aggressive dogs

Procedures on dealing with aggressive dogs at shows were not being followed or completed correctly. The issue was recently discussed at the CJC meeting with the recommendation information be published in Pawprints outlining the basic steps to be followed should an incident occur with an aggressive dog biting someone. It should also be a part of Judges training to ensure they were aware of the issues and able to manage the process required.

It was suggested the matter should be directed at Judges, Stewards and Show Managers. Show Managers were there to facilitate and ensure processes were followed with an independent committee required to immediately address any issues and make a decision on the dog, not at the end of the show. Examples were discussed noting there were also circumstances where only dogs may be involved, such as snapping at each other, which was not unusual. This should not be used to target people and often the issue was the lack of control of the dog by the owner/handler.

## **REPORTS**

### **Finance**

#### Financial Report – June 2023

Directors noted the Financial Report for June 2023 with the General Manager commenting June had been an exceptional month in comparison to prior years. Scent work and Dog Sports were popular with increasing interest in these types of activities involving dogs.

Discussion followed on funds held for the Library and Fundraising Committees and the disparity in interest received given the amount of funds held on deposit. It was noted the Library funds were placed in a term deposit, with the suggestion this should also be arranged for the Fundraising Committee funds provided monies were available if required.

Financial Summary – June 2023 - noted.

### **Office Reports**

Office Report – Week Ending – 14 July 2023 - noted.

## **OTHER AGENDA ITEMS**

### Importation of Greyhounds

Directors agreed the matter be referred to the ANKC.

### Pet Show Report

Directors noted the information provided was from the Pet Show organisers perspective. Discussion followed on the inappropriate actions of RSPCA Officers attending the show which were not conducive to fostering a good relationship between Dogs Queensland and the RSPCA.

The feedback from those participating in the Pet Show and from the public was positive. Consideration was being given to conducting an information day for people working on Dogs Queensland stands so they had more knowledge to conduct conversations with the public.

General Manager advised:

- The RNA had confirmed Dogs Queensland volunteers were able to bring their dog to the Dogs Queensland stand if not being exhibited on the day to introduce the dog to the public.

- RNA had emailed to say there was no requirement to ask for dispensation for the number of dogs judged per day as the entries were less than gazetted. Discussion followed noting additional entries were expected with the RNA to be reminded of the requirement on the number of dogs per day for judging.
- A call out for volunteers at the Ekka had been issued and a roster would be prepared. Incentives and benefits were being offered to encourage people to help. Exhibitors would also be encouraged to attend the stand with their dogs. It was noted the RNA had allowed access to a gate near ring 3 so dogs were able to come straight to the stand without going out into the public area

#### ATO information for breeders of domestic animals

Directors agreed the information be published in Pawprints so members were aware of the matter.

#### **ANKC (Dogs Australia) Matters**

June 2023 Dogs Australia Special Board Meeting minutes & Meeting Summary: Conformation requested  
Noted.

DA - Electronic Motion #206 – Approval of 2023 National Dances with Dogs/Trick Dog Committee Meeting Minutes – noted and approved.

General Manager advised items for the ANKC October 2023 meeting closed on 14 August 2023. A DNA proposal and a Disc dogs/flyball proposal would be submitted with Directors requested to share any DNA stories for inclusion in the proposal.

#### **COMMITTEES**

##### **Durack Grounds**

##### Quotes for the Turf Repair/Synthetic Turf

Directors noted and discussed the information provided with synthetic turf considered a long term, sustainable option. Directors requested another quote be obtained, together with samples of the synthetic turf for the Grounds Committee to consider the matter.

##### Grounds Committee Minutes 12.07.23

Directors noted and discussed the information provided noting:

- Agreement to proceed with the signage design.
- Changing street lights over to the prototype design was being progressed.
- Quotes to be obtained for repairs and replacement of fences and gates.

##### **Qld Dog Sports**

##### Qld Dogs Sports Committee Financial Report for June 2023

The Sports Committee Financial Report for June 2023 was noted. Directors endorsed Yvonne Handy as a Judge Scent Work.

##### **Constitution and Rules**

Gordon Mayne advised the Committee would be focussing on finalising the work for the model rules required under the Associations Incorporation Act. Grievance procedures, although not required until 2024, were included in the model rules and it appeared Dogs Queensland submissions on the issue had been taken on board. The model rules would be rolled out to clubs to ensure they were aware of the matter with educational material provided.

A Club Administration menu which would be Dog Show focussed would be prepared and updated to reflect changes, particularly for the growing number of Dog Sports activities.

### **Government and Media Liaison**

#### Request for Information RSPCA

Directors noted the request, which was considered a positive step for the relationship.

The matter had been discussed with the Executive and Elisa McCutcheon was preparing a reply noting:

- Breed ID was a significant and difficult issue to address, particularly between the Pit Bull and the American Staffordshire Terrier. General Manager advised an information brochure had been prepared on all breeds some time ago to assist local Councils and he was attempting to locate a copy. It was noted there was a microchip number registered for every pure breed dog in Australia for identification purposes. If the dog did not have the microchip it was a cross breed or a pit bull.
- Case reference in the Supreme Court in 2010 in relation to identifying the breed of a dog.

A response would be provided to the RSPCA with a united front required on the breed ID issue. It was suggested Elisa McCutcheon should meet with the RSPCA to discuss the matter.

### **Marketing and Public Relations**

It was noted the minutes would be circulated with Katrina Santas advising efforts were underway to garner more interest, positivity, younger members and other Zones involved on the Committee. Discussions had been held with Lauren Moxham from Zone 3 to join the Committee given her local knowledge and DOTY ideas. Tracy Hopper, who was the photographer for events, had also agreed to join the Committee noting she had some great marketing ideas. Work would include the marketing program, backdrops for displays and better imagery for brochures to promote the organisation's brand.

Directors endorsed the addition of Lauren Moxham and Tracy Hopper as members of the Marketing and Public Relations Committee.

### **SHOW MATTERS, SHOW/TRIAL DATES AND CLUB MATTERS**

#### **Show Dates**

##### Show Dates for Approval

Directors noted the issue of too many shows with lengthy discussion following on the information provided, including start times. Spreadsheets would be updated with the General Manager confirming details on the Dogs Queensland website were up to date for 2024.

Directors approved the three shows requested by Junior Handlers on 7 and 8 October 2023

Directors approved the Committee Shows as follows:

- DOTY for 8 and 9 December 2023 which the Directors supported. The day of 10 December 2023 may be or may not available. However the date was to be retained subject to discussions between Vicki Schneider and Katrina Santas.
- Health and Grounds Committee shows to be held on 16 and 17 December 2023.

General Manager advised dates for shows for 2024 were required for Royal Canin allocations by the end of August 2023.

Directors confirmed:

- The dates for Gympie and District Kennel Club with no changes made.
- The Isis Kennel Club show had been approved noting it was not being held undercover. However there was an early start scheduled and a break in the day was planned.
- The Mackay Club dates had already been approved.

The request from the Australian Terrier Club of Qld would not be approved with discussion held on the actions taken by the RNA. The issue was to be addressed with the RNA on 19 July 2023.

The Directors approved the requests for:

Irish Wolfhound Club of Qld	Callide Valley Canine Club
Bullmastiff Club of Qld	Welsh Corgi Club of Queensland

Discussion followed on the German Shepherd Dog Club of Queensland Show program noting the dates for 2025 would be allocated at the next Board meeting. The dates provided were misaligned and it was suggested the Directors provide preliminary approval assuming the required dates were from Friday 30 May 2025 to Sunday 1 June 2025.

Discussions had been held with the club on the use of the gun and the clapper. The club proposed to use the gun early in the morning, with the dogs required to be assessed with the gun assembled and tested within a short time window between 8am to 8.15am before any other shows commenced. There were no Council restrictions on the time with Directors requesting information be published in Pawprints so members and other clubs were aware of the expected noise from the German Shepherd show.

#### Judging of Neuter Classes at the 11<sup>th</sup> Beagle National

Directors discussed and agreed to the changes requested.

#### 2023 DOTY Event for the 2023 Show Calendar

Directors noted the dates with updates to be provided. A possible risk was raised noting people may potentially be driving on Christmas Day.

#### Show Dates for 2024 CSCQ inc

Directors discussed the information provided and approved the request from the Cocker Spaniel Club of Qld inc.

### **NEW MEMBERS FOR APPROVAL**

#### New Members for Approval

60 new applications for membership received since the last Board meeting on 27 June 2023 were approved. Membership at the point of the July Board meeting stood at 5,743 plus 892 Community Members.

### **LATE ITEMS & GENERAL BUSINESS**

#### Samford Show Request for 2024

Directors discussed the information provided and agreed to the request to conduct an all sports event excluding trick dogs. Discussion was held on the use of spray marking lines and conducting a trial at Durack in conjunction with a club.

#### The Caves Show 2024

Directors discussed the information provided and approved the additional show in 2024 as requested.

**CLOSURE AND DATE OF NEXT MEETING**

The next Board meeting is to be held Tuesday, 29 August 2023 at 6pm at the Dogs Queensland offices at Durack and by Zoom teleconference.