

**SUMMARY**  
**BOARD MEETING**  
**Tuesday 24 October 2023**

**Declaration of Conflicts of Interest**

A declaration of conflicts of interests on two Agenda Items was noted for Duncan McAllister who either had no involvement in the relevant discussions or left the meeting during discussions.

No other conflicts of interest were declared.

**Previous Minutes**

Minutes of Board Meeting – 26 September 2023

The minutes of the previous Board Meeting held on 26 September 2023, as amended, were adopted as a true and accurate record of the meeting.

Summary of Previous Minutes – 29 August 2023

The Summary of Minutes for 29 August 2023, as amended, was accepted, with the Summary to be published to members on the Dogs Queensland website.

**Action Items**

Action Items

The Action Items were discussed, noting updates, information provided in the Board papers and items completed.

**Ongoing Matters**

Canine Welfare Officer

Directors noted the meeting held with the newly appointed Canine Welfare Officer prior to the Board meeting. Information on the new Canine Welfare Officer was to be published in Pawprints and Dog World Magazine.

Cyber Risk, Data Security & Privacy

Directors noted the Dogs Queensland email addresses for Directors were to be effective from 1 November 2023, with the suggestion test emails be sent to ensure the system was operating properly.

Dogs Queensland Knose/PD Insurance Proposal

PD Insurance had been informed other options were being pursued. The Executive Committee were meeting with Knose Pet Insurance for further discussions.

Appeals

Discussion followed on whether Dogs Queensland representation was required at Panel hearings. The consensus of Directors was matters could be addressed on a case by case basis. However, it was important for suspensions, terminations or appeals that consideration be given to Dogs Queensland being represented.

It was noted training was important for the Panel with the Constitution and Rules Committee addressing the issue of providing and presenting training packages, including possible Q&A sessions.

## **REPORTS**

### **Finance**

Financial Report – September 2023 – noted.

#### Financial Summary – September 2023

Directors noted the Financial Summary as at the end of September 2023. Discussion followed on possible issues to consider including membership and retention, lower registrations and increased insurances costs.

#### Membership/Prefix/Judges Fees 2024

Discussion followed on:

- Membership, prefix and Judges fees noting the costs of living pressures being experienced by members with Dogs Queensland fees the lowest in comparison to the other States. Directors agreed Judges Fees remain unchanged, with membership fees to increase as follows: Singles by \$2.00, Joint by \$4.00 and each prefix by \$2.
- Membership retention noting early bird discounts would be offered. Messaging on membership renewal would commence around 13 November 2023 and members would be reminded to complete renewals by 31 December 2023 otherwise no points would be awarded should memberships lapse.
- Pre- audit to commence in November 2023.
- Full budget to be prepared and circulated to Directors at least two weeks prior to consideration by the Board.
- Promotional draw, with one free membership renewal offered each month.

### **Office Reports**

#### Office Report – Week Ending – October 2023

Directors discussed the information provided noting the trend for litter registrations and likely increase coming up to Christmas. It was suggested enquiries be made with Orivet regarding possible DNA testing delays.

#### Social Media Report – October 2023

Directors noted the information provided with Directors requesting a base line measurement be added to enable the increases represented to be measured.

### **OTHER AGENDA ITEMS**

#### Insurance Renewal Review Manual

Directors noted and discussed the information provided. General Manager advised a meeting was to be held with a contact on whether another brokerage firm was able to assist with insurance options.

#### Procedure for Registration of Litter where DNA is unable to be obtained

Directors discussed the procedure information provided. Directors requested the procedure highlight any litter registration, where DNA was unable to be obtained, was solely at the discretion of the Board, with no guarantees provided.

#### Quote for Office Toilet

Directors noted and discussed the information provided.

Further consideration was required on the possible options with the General Manager requested to research the issue further and report back to the Board. It was suggested the disabled toilet in the training area be checked to ensure it was compliant.

#### Submissions re current Points System

Directors discussed the information provided with the issue to be retained for future reference, noting the matter was ultimately an ANKC issue.

### **ANKC (Dogs Australia) Matters**

#### National Canine Health & Wellbeing Committee – Meeting 9 November 2023

A verbal update was provided on ANKC matters, including:

- Implementing DNA testing nationally was not successful, principally on the grounds of economic consequences and loss of members. However, there was increased support on the issue from other States although Dogs NSW was a major hurdle having enshrined in their constitution that mandatory DNA testing would not be introduced. It was noted it was not a mandatory requirement to use Orivet for DNA testing and they were only a preferred provider.
- Successful on the use of replica game with Queensland representatives to be the committee convenors.
- Sprint Dog trademark issue with ANKC proceeding.
- New working party to address issues regarding declining membership.

### **COMMITTEES**

#### **Durack Grounds**

##### Grounds Committee Minutes – 11 October 2023

Directors noted the information provided, with various quotes being obtained for the work required. Directors agreed to accept the quote for eight hours work at an hourly rate of \$150 for the use of a machine to complete the poles and sleeves.

#### **Queensland Dog Sports**

##### Approval of Endurance Judges

Directors agreed to the following Judges elevations:

- Jason Attridge
- Laura Schimke
- Patricia Williams

Dogs Sports Committee Financial Report for September 2023 - noted.

#### **Conformation Judges & Events Managers**

##### CJC Conformation Judges Seminar

Directors noted and discussed the information provided.

#### **Constitution and Rules**

##### Review of Rules around Suspended Dogs not being eligible for Breeding

##### Minutes Constitution and Rules Committee

Directors noted and discussed the detailed material provided, including:

- Review of Dog Queensland and club constitutions, process to follow and checklist.
- Review of the various rules around suspended dogs, revision of Rule 71, various amended definitions required and ensuring consistent, plain and simple language was used. It was the consensus of Directors the appeal of a suspension was to be presented to the Board for consideration, not a panel.

Directors agreed to the changes of the Rules regarding suspended dogs with the updated documentation to be recirculated. The Board thanked the Constitution and Rules Committee for the extensive work undertaken.

#### Amendment of Rule 68.17

Directors noted and discussed the information provided.

Directors resolved to approve Rule 68.17 as follows:

'If a Judge has judged, or is contracted to judge, with a panel of Judges at a Championship Show, whether in Queensland, Interstate or Overseas, they must not exhibit or handle a dog under any of those Judges for a period of 14 days after such appointment.'

The new Rule was to be effective for exhibitions held after 1 December 2023.

#### Submission of Judges Contracts

Directors noted and discussed the information provided. It was the consensus of Directors contracts should be submitted to maintain visibility and enable matters to be addressed should they arise. Directors requested the Constitution and Rules Committee review the matter.

#### **Library and Museum**

##### Library Survey Results

Directors noted the Library Survey Results provided with discussion following on possible options moving forward.

Directors requested the Library and Museum Committee continue to work on the library concept, with a proposal to be provided to the Board for consideration.

#### **Junior Handlers**

##### Junior Handler Committee Minutes

Directors noted and discussed the information provided.

#### **Marketing and Public Relations**

##### PR & Marketing Committee Minutes

Directors noted the information provided, with discussion following on:

- DOTY/POTY 2024 to be held with Festive Fiesta in late December. A concern was raised it was unfair and a safety concern for members located Proserpine north to attend the event as travel would be required on Christmas Day. Alternate dates were considered, however the options were not workable. It was noted DOTY events were to be held in Zones 2 and 3 and it was proposed financial support would be provided to DOTY zone winners to travel to Brisbane.
- ADSS 2024 would not proceed, however two fundraising events would be held early December 2024.

Directors approved, by a majority, the DOTY/POTY 2024 be held in conjunction with Festive Fiesta commencing in late December.

#### **SHOW MATTERS, SHOW/TRIAL DATES AND CLUB MATTERS**

##### **Show Dates**

##### Show Dates for Approval

Directors noted and discussed the information provided and changes requested.

Directors approved the requests as follows:

|  |                              |
|--|------------------------------|
| Great Dane Society of Qld – change of Breed Speciality Day and Open Show | Gold Coast Canine Club       |
| Dayboro Ag Show  | Golden Retriever Club of Qld |

The request for a neuter show at Isis would be added as an agenda item for the ANKC February 2024 meeting.

Change to judging format Isis and District CC January 2024 shows - noted.

### **Club Matters**

#### Annual Reports in Arrears

Directors discussed noting Dogs Queensland had no visibility of clubs such as details of the Executive Committees, number of members, financial status, audit requirements etc if reports were not provided.

Directors resolved clubs with outstanding documentation be notified of the requirement to lodge reports with Dogs Queensland within 14 days noting a decision would be made at the November 2023 Board meeting on the future of any shows.

### **NEW MEMBERS FOR APPROVAL**

#### New Members for Approval

81 new applications for membership received since the last Board meeting on 26 September 2023 were approved. Membership at the point of the October 2023 Board meeting stood at 6,112 plus 923 Community Members.

#### Membership Approval process

Directors discussed the information provided noting the new policy proposed for approving memberships until changes were made to the Constitution. It was noted all Directors would have to agree otherwise the membership applications would be deferred to the next Board meeting.

Directors were requested to be diligent and respond promptly to any circulating resolutions.

### **CLOSURE AND DATE OF NEXT MEETING**

The next Board meeting is to be held Tuesday, 28 November 2023 at 6pm at the Dogs Queensland offices at Durack and by Zoom teleconference.