

CANINE CONTROL COUNCIL
(QUEENSLAND) LTD

MINUTES

Minutes of the Annual General Meeting of Members of the Canine Control Council (Queensland) Ltd held in the CCCQ Clubhouse at 247 King Avenue, Durack and by Zoom Video Conference on Wednesday 29 March 2023 commencing at 7:00pm.

ATTENDANCE: 69 Members as per the attendance record being 22 attending in person (including Directors) and 47 attending via Zoom Video Conference.

DIRECTORS PRESENT

Directors

Ulla Greenwood (President and Chair), Barbara Murfet (Senior Vice-President), Carolyn Ryan (Junior Vice-President), Gordon Mayne, Elisa McCutcheon, Mandy Schelbach, Vicki Schneider and David Weil

MINUTE TAKER: Roslynn Shand, Brisbane Minute Taking & Stenography (Zoom)

WELCOME

On behalf of the Board of Directors of Canine Control Council (Queensland) Ltd, the Chair welcomed and thanked all for their attendance in person or via Zoom at the Tenth Annual General Meeting of members of Canine Control Council (Queensland) Ltd.

The Chair noted the presence of Life members Vic Jones and Ainslie Carius, past Councillors, past Directors, Club Presidents and other Officials.

APOLOGIES: Apologies from Beryl Ness, Carolyn Pearen and Barry Vickers were noted.

INTRODUCTION OF BOARD MEMBERS

The Chair introduced each Board member, all of whom were present at the Durack premises:

Barbara Murfet	Senior Vice-President
Carolyn Ryan	Junior Vice President
Netta Bainbridge	Board Member
Ainslie Carius	Board Member
Patrice Johansen	Board Member
Gordon Mayne	Board Member Zone 3
Elisa McCutcheon	Board Member
David Weil	Board Member
Mandy Schelbach	Board Member
Vicki Schneider	Board Member

The Chair confirmed a quorum was present.

CHAIRPERSON'S REPORT

The Chair provided a detailed address as set out in Schedule A to the meeting.

MEETING PROTOCOL

The Chair requested all to demonstrate due respect to each other during the meeting.

The Chair advised all Zoom Video Conference participants would be muted and should they wish to say anything or propose or second a motion, they were to raise their hand and they would be unmuted.

The Chair requested that at all times when being acknowledged to speak, the member should clearly introduce themselves and the Club or Group represented, if any.

PROCEEDINGS

The Chair referred to the Notice forwarded to financial members via email on 17 February 2023 and placed on the Dogs Queensland website.

In regards to the procedure for the AGM, the Chair asked members to note the Board of Directors' reports and Annual Financial reports were to be received by the meeting only and there was no need to obtain approval.

All submitted questions were to be relevant to the Board of Directors' reports and annual financial reports, with any questions or additional items of business required to be submitted by 15 March 2023.

The Chair noted no questions had been received. The Chair added should any member, after reviewing the annual financial reports have a question, they were welcome to contact the General Manager or the Accountant for clarification.

The Chair referred to the items of business to be conducted.

The Chair asked those attending via Zoom to raise their hand if voting against any item, otherwise the assumption would be the vote was in favour of the motion.

RECEIVING THE MINUTES OF THE MEETING HELD 30 MARCH 2022

It was **MOVED** by David Weil and **SECONDED** by Barbara Murfet that the Minutes of the AGM held on 30 March 2022 be received.

The Chair advised a member, Paula Morgan, picked up a date error on page 36 of the Annual Report from 2022. The date was correct on the website, however the date was incorrect on the AGM version.

The auditors had advised for this to be noted by the 2023 meeting.

MOTION CARRIED

ADOPTING THE MINUTES OF THE MEETING HELD 30 MARCH 2022

It was **MOVED** by Patrice Johansen and **SECONDED** by Ainslie Carius that the Minutes of the AGM held on 30 March 2022 be adopted.

MOTION CARRIED

RECEIVING THE REPORT OF THE BOARD OF DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2022

It was **MOVED** by Carolyn Ryan and **SECONDED** by Gordon Mayne that the report from the Board of Directors for the year ended 31 December 2022 be noted.

MOTION CARRIED

RECEIVING THE ANNUAL FINANCIAL ACCOUNTS DULY CERTIFIED BY THE AUDITORS

It was **MOVED** by Patrice Johansen and **SECONDED** by Andrew Greenwood that the Annual Financial Accounts of Canine Control Council (Queensland) Ltd certified by Auditors PKF BRISBANE AUDIT for the year ended 31 December 2022 be noted.

MOTION CARRIED

THE APPOINTMENT OF AN AUDITOR FOR THE NEXT FINANCIAL YEAR

The Chair requested all members to note the Auditor appointed for the 2023 year is PKF BRISBANE AUDIT.

CONFIRMATION OF CCC(Q) LTD INCOME TAX AND CAPITAL GAINS TAX EXEMPTION STATUS

The Chair advised this was an announcement for the information of the members only, with no motion on the matter.

The Chair advised Canine Control Council (QLD) Ltd will continue to self-assess its income tax exemption as it met all of the following requirements:

- it is a non-profit society, association or club;
- it is established for community service purposes (except political or lobbying purposes);
- it is not a registered charity;
- it meets one of the three tests.

These requirements and the fulfilment thereof would continue to be confirmed on an annual basis at the CCC(Q) Ltd AGM.

DIRECTOR ELECTION RESULTS FEBRUARY 2023

The Chair welcomed new Board members, Tabitha Young, Vyvyan Mannion and Duncan McAllister who were present at Durack and Katrina Santas who was attending the meeting via Zoom.

The Chair advised, in order of the number of votes received, the Directors elected until March 2027 were as follows:

- Barb Murfet (Zone 1)
- Tabitha Young (Zone 1)
- Vyvyan Mannion (Zone 1)
- Duncan McAllister (Zone 1)
- Katrina Santas (Zone 2)
- Gordon Mayne (Zone 3)

The Chair congratulated the Directors on their election.

MATTERS RAISED BY MEMBERS

The Chair noted under the Constitution, notice of any matters which members wished to be placed on the Agenda must have been received by 15 March 2023.

The Chair advised no items of business or questions had been submitted.

CLOSURE:

The Chair thanked all members and fellow Directors for their attendance.

There being no further business, the meeting was declared closed at 7.20pm.

SCHEDULE A

Chair's Address

I would like to welcome all members who are attending our AGM whether in person or by zoom. I refer to my report as Chairperson of the Board in the Annual Report and the Financial Statements. Rather than read it now I recommend that you look at it at your leisure. The link to this document can be found under the "About" tab on the Dogs Qld website or as provided in a Paw Prints link on 28 March 2023.

This AGM focusses on the financial position and related achievements this last year. However, as I will be stepping down as a Director at the end of this meeting, my tenure as President and Chairperson of the Board will also come to an end. I think it most unlikely that I will be performing a similar role in the future so hope you will bear with me making a few wider comments.

I came into these roles four (4) years ago after a challenging time for our dog world. A financial loss had been posted and the then Board and former CEO were looking to buy a former Masters property at Parkinson and then sell our Durack grounds. I was closely involved in rallying members and this initiative was in effect blocked by members at a Special General Meeting. It is truly wonderful to look out over our superb 52 acres of grounds this evening.

This Special General Meeting was closely followed by an election of six (6) directors on the Board when I was successfully re-elected by the members as a director, and to my complete surprise also elected President by that Board and once again by the newly comprised Board after an election two (2) years ago.

Both Boards have faced significant challenges over the last four (4) years, and these have been carefully explained to members in successive President Messages over this period. I thank those Directors on both boards who have worked positively to deal with both internal Board challenges and external challenges over this period. Covid19 had an impact on us all and created special challenges on a range of fronts.

Good governance and careful financial administration have been key priorities over the last four (4) years and the financial statements over the last three (3) years speak for themselves. In 2020, 2021 and 2022 we achieved a combined profit of \$1,647,838. The independently audited financial statements before us tonight show a net profit of \$499,625. So, an average of over \$550,000 has been achieved over the last three (3) years. The company is holding more than \$4million on term deposit. It is my sincere hope that the Board working closely with our hardworking office will maintain this sound financial position for our company and members in the future.

As is indicated in the Chairperson's Report for last year, this good net financial position was after important expenditures that included the following:-

- Clubhouse structural rectification works are nearing completion. The clubhouse is in the meantime quite safe.
- Major renovation and extension of the field where lure coursing has been conducted. Just over \$100k has been expended on fill and equipment hire with a fill value exceeding \$1 million. Laser levelling was conducted by Mr Craig Drury as a volunteer member. This work is nearing completion, and this extended field will be a

great resource for ongoing internal and external events. It has also been a valuable enhancement to our Durack grounds.

- Remedial electrical work across the grounds. Unfortunately, underground electrical lines were laid too close to the surface many years ago. Costly work to correct this has been undertaken with little disruption to Durack events.
- Welfare payments to Dogs Queensland members impacted by flooding events. Payments were also made to members of our sister bodies similarly impacted in NSW and more recently a payment to Dogs New Zealand for their members impacted in the North Island after cyclone flood damage.

Since incorporation in 2012 important governance measures have been implemented but some challenges remain. I will outline two (2) key areas of concern to me that I hope will be addressed by the new Board.

Firstly, there is a continuing tendency to just move from year to year without a three-year or five-year planning process happening. In the case of the Durack asset there should be longer term capital works and maintenance planning. This should be a subset of wider strategic planning for our dog world with input from members. I started this process some years ago, but it has not been given the priority by successive boards that it deserves with updating on an annual basis. The Grounds Committee has done some good work but has not been receptive to the need to facilitate forward maintenance planning, not only for the current year, but a few years out.

Similarly, there is a need for the updating of the risk management register and for this to be a live document regularly considered by the Board and actioned where appropriate.

On other fronts, having regard to our subtropical climate, it has long been mooted that an indoor show and dog sports facility should be erected on our grounds at Durack. Ideally it would be open sided with good ventilation and a cushioned surface. It could be multi-functional also providing the opportunity for educational seminars for the wider dog owning public. Some fundraising has already occurred, but a new committee could look at other fundraising and sponsorship opportunities in the course of consulting with members.

The need for a welfare officer providing advice and support to members generally with an education and compliance role for our breeders is well overdue. This is a role that has been successfully developed within Dogs NSW. I am heartened that this is a position description currently under consideration by the Board.

There have been increased media opportunities over the last four (4) years. With our media team, I have particularly enjoyed getting the word out to the wider community about the many facets of our dog world and the importance of dealing with reputable breeders. It has been great having media opportunities both in Queensland and nationally to raise the profile of Dogs Queensland, Dogs Australia and our other State and Territory bodies. However, our profile remains relatively low. We need ongoing initiatives and press releases to get our messages out and to attract new people to our membership.

I also think that there is ambit to improve our breaches processes and to reduce the administrative complexity. The Dogs Queensland lawyer, Mr John Mullins, is very experienced in the area of sporting bodies and breaches processes and has indicated that he can advise on best practice options.

I am proud of the contribution that I have made to Dogs Queensland for more than 10 years. It has been a demanding and interesting journey. As is the case with so many in our dog world I have volunteered my time and energy over this period. This would not have been possible without the untiring support of my husband, Andrew and I thank him for that and for being here tonight.

As outgoing President I request that this message be included in this Friday's Paw Prints for the benefit of members who were unable to attend the AGM tonight.