

**SUMMARY**  
**BOARD MEETING**  
**Tuesday, 23 April 2024**

**Declaration of Conflicts of Interest**

A declaration of conflicts of interest was noted for Duncan McAllister in relation to two Agenda items and he left the meeting during discussions on the two matters. No other conflicts of interest were declared.

**Previous Minutes**

Minutes of Board Meeting – 27 February 2024

The minutes of the previous Board Meeting held on 27 February 2024 were adopted as a true and accurate record of the meeting.

Summary of Previous Minutes – 23 January 2024

The Summary of Minutes for 23 January 2024 was accepted, with the Summary to be published to members on the Dogs Queensland website.

**Action Items**

Action Items

The Action Items were noted, including updates, information provided in the Board papers and items completed.

**Ongoing Matters**

Dogs Queensland/Knose Insurance Proposal

General Manager advised a meeting was yet to be held with the Insurance Broker to discuss the Knose Insurance proposal.

Review – Animal Welfare Standards and Guidelines for the Breeding of Dogs and their Progeny

Nil to report.

Member Assistance Flood/Cyclone Relief

General Manager advised the applications had been reassessed with monies still available. The claims would be reviewed noting with the current rain event, further relief claims may be lodged.

Club Annual Reports

The Chair advised the process was ongoing with a further month required. Should identified clubs not lodge the required Annual reports, the clubs would be advised no shows would be allocated until the documentation was lodged.

Annual Submission for Breeders

Directors noted the information provided with the proposal to establish a pilot scheme involving 50 breeders to commence the process and move forward. The Annual Submission form had been revised with any feedback welcomed. It was suggested Directors provide to the General Manager a list of breeders who were prepared to participate in the pilot scheme noting the pilot scheme work would focus on achieving positive outcomes.

Introductory messaging and explanations for members of the scheme and process would be completed by the Canine & Welfare Officer.

Directors endorsed the concept of the pilot scheme proposed.

## **REPORTS**

### **Finance**

#### Financial Report – 29 February 2024

Directors noted the information provided with the following items were highlighted:

- February 2024 results had improved and although registrations were lower, registrations were at pre-Covid levels.
- Work continued on membership with text messaging to be reissued and identify Dogs Queensland as the sender. Renewals were able to be completed until 29 March 2024 after which the person would need to reapply for membership.
- Income from term deposits, with discussion on whether a strategy and yearly review of the term deposits to maximise the interest return should be undertaken by the Board. General Manager advised term deposits were usually for six to twelve month terms at the highest applicable rate, with renewals discussed with the Chair. Term deposit renewals were usually an office function and a report could be presented to the Board to show the comparatives and returns received. It was noted the relevant interest rates were usually provided on the day of maturity, with the suggestion any interest received should be rolled over into the renewed term deposit if monies were not required.

Financial Summary – 29 February 2024 - noted.

### **Office Reports**

Office Report – Week Ending – 22 March 2024 - noted.

#### Social Media Report – March 2024

Directors noted the information provided, with the General Manager highlighting a Tik Tok account had been created.

## **OTHER AGENDA ITEMS**

### Dogs NSW Underpaid Prefix Processing

Directors discussed the information provided noting all States had been requested to reimburse amounts undercharged.

Directors agreed the amount of \$3,622.50 be reimbursed to Dogs NSW as requested.

### RNA – 2024 Dogs Queensland Supporter Agreement

Directors noted the information provided, with lengthy discussion following on the proposed arrangement, including:

- The agreement terms were outdated and required review. An affiliation fee should be paid to the shows and Dogs Queensland Rules complied with for the shows.
- Stipulate part of the sponsorship amount be assigned to Dog Show exhibitors for a best of breed prize.
- The Dogs Queensland Stand was part of the arrangement and value was received for the monies paid. 50 crew passes were also received.
- RNA was provided access to the Dogs Queensland database to check entries.
- It was a matter for the RNA to determine what was provided for their Stewards such as meals.

- The Executive, Katrina Santa and the General Manager were to review the terms of the agreement and provide recommendations, with all Directors also requested to provide feedback on the terms to the General Manager.

Directors agreed in principle support was provided for the agreement and fee, subject to undertaking a review of the terms of the Supporter agreement.

#### Proposal from Australian War Animal Memorial Organisation

Directors discussed the information provided.

Directors agreed a letter of support be provided to the Australian War Animal Memorial Organisation for the proposed establishment of a Medal for Australian and New Zealand (ANZAC) animals. Directors requested the General Manager add the proposal from the Australian War Animal Memorial Organisation to the next ANKC meeting agenda for endorsement.

#### Director Expenses Policy

Directors noted the information provided and agreed the matter be deferred until further advice was received.

#### Litter Registration

Directors discussed the information provided, with acknowledgment the feedback was reflective of members views. Discussions were required with Orivet to highlight the delays in DNA testing were impacting the reputation of Dogs Queensland and affecting cash flow. The testing code format must be transferrable and readable by other testing organisations going forward, with possible options to be considered.

#### Workforce Connect Fund – HR Support for small businesses

Directors noted the information provided with Gordon Mayne advising the approved funding of \$5,000 was for work to be undertaken by HR Dynamics and would cover 25 hours. There was some flexibility on the work to be undertaken with the opportunity to finalise work required on areas such as reviewing a psychosocial risks framework, the financial delegation framework and employment contracts to ensure legislative requirements were met, as well as updating the employee handbook, developing a working from home policy and required risk assessment and possibly a review of the Director Expenses policy.

The Board thanked Gordon Mayne for his work on the matter.

#### Life Member Working Party

Directors discussed and agreed a Life Member Working Party be formed, with the following people to be approached to ascertain their interest on being members of the Working Party:

- Barry Vickers
- Shaneen Bendixen
- Des Strong

#### AGM Agenda Items

Directors noted information was to be collated to address the queries raised.

#### **ANKC (Dogs Australia) Matters**

##### Order of Judging – Request for Feedback

Directors noted and discussed the information provided. The original intention was to undertake a review every five years with the suggestion the information submitted for consideration on the matter be clarified.

## **COMMITTEES**

### **Durack Grounds**

#### LED Lights for Grounds

Directors noted and discussed the information provided and agreed the General Manager review options for lighting at the Durack Grounds.

#### Quote to move Road Base

Directors noted the information provided, with robust discussion following on the work to be undertaken, the quote provided and whether additional quotes should be obtained. Grounds staff could undertake the work, however it would take considerably longer to complete, around six months, as the work would need to be allocated with other work required on the grounds. The aim of engaging an external contractor was to have the work completed quickly.

Directors resolved, by a majority, to accept the quote from Newcomb Earthworks to complete the required work to move the road base.

#### Update on renovation of Rings 1-10

Directors noted the information provided with discussion following on:

- The work being undertaken, including the removal of weeds. A communication on the grounds work had been issued to members.
- Issues with the prior erection of bus shelters under which grass would not grow noting three quotes had been obtained to concrete under the shelters. The shelter area was 4m x 10m noting the concreting work was required to be completed before top soil was added. It was suggested the Executive Committee progress the matter to finalise the quotes and select the contractor, with Grounds staff to be consulted on work and scheduling. It was suggested payment should not be made until the work was completed. However, this may not be an option and discussions would be held with the selected contractor on payment arrangements.

#### Quote broken pipe leading from Campers' Toilets

Directors discussed with the quote provided to be reviewed. It was suggested Urban Utilities be contacted to discuss the work and any approvals/dispensation required, with an update to be provided to the next Board meeting.

### **Queensland Dog Sports**

Qld Dogs Sports Committee Financial Report for February 2024 - noted.

#### Printing of QDS Certificates

Directors discussed whether clubs were required to provide members printed QDS Certificates, at no charge, if requested.

Directors agreed fees should not be charged for printing certificates requested by members. General Manager was requested to review the Rules and past Constitution and Rules Committee minutes to ascertain if the 'no fee requirement' was added.

#### Finishing Time of Midweek Trials

Directors discussed concerns regarding the late finishing times for midweek trials noting some events such as Dogs Sports, API Shows and Anzac Day did not commence until 2pm, with trials starting at 6pm. Rule 70.1.2 stated exhibitions were to start from 12pm and must finish by 11pm, regardless of the day of the week. It was

suggested Rule 70.1.2 be raised at the President, Secretaries and Treasurers (PST) meetings, published in Paw Prints and included in any presentations. Possible options for consideration included introducing caps on entry numbers and conducting a ballot or holding trials on a second night noting it was likely dispensation would be provided as there should be no clashes mid-week.

#### Scentwork Permission to Trial in non-enclosed footwear

Directors discussed the information provided noting there was specialised enclosed footwear available. General Manager advised the matter had been referred to the Insurer and the response would be provided at the next Board meeting.

#### QDS Judges Approval

Directors **endorsed** the following Judges elevations:

- Dan Neilsen – Track & Search

#### **Conformation Judges & Events Managers**

##### Minutes of the CJC Meeting 27 February 2023

Directors noted the minutes of the CJC meeting and items discussed with the suggestion a check be conducted on whether Townsville was an Open show. The Events Managers Committee proposed to conduct training over three nights for Accredited Stewards and Show Managers to provide tablet training with information to be circulated when dates were confirmed.

#### **Constitution and Rules**

##### Rules following on from Rule 46.8

Directors noted the information provided and changes previously agreed to Rule 46.8 with Gordon Mayne commenting the proposed changes impacted other Dogs Queensland Rules as outlined. It was noted short time periods placed additional pressures and demands on Show Managers, Secretaries and Judges. Directors suggested the catalogues should be available online, with only a few limited printed copies available and the reference to 'the public' in Rule 46.8 (4) be removed.

Directors agreed the issue be referred to the Constitution and Rules Committee to review Dogs Queensland Rules and the impact of the change in Rule 46.8 to '72 hours'.

##### Termination of Membership Clause

Discussion was held on the work being undertaken by the Constitution and Rules Committee on the Dogs Queensland Constitution. Gordon Mayne indicated the Constitution and Rules Committee did not have the capacity or capability to undertake such complex and detailed work without support and it was unlikely a review could be completed before the next Directors' election. Support was sought from the Board to engage Mullins Lawyers to assist with the work noting a brief and scope of works would be presented to Mullins to obtain a quote for the work. The Constitution and Rules Committee would present the draft changes to the Constitution for the lawyers to review which should reduce the overall costs. Directors suggested other options also be considered to review the Constitution.

Directors agreed the Constitution and Rules Committee continue to work on a revised Constitution and expressed confidence in the Constitution and Rules Committee to complete the work. Directors acknowledged the challenging timeframes, however the work needed to be completed properly and the process should not be hurried.

## **Marketing and Public Relations**

### Removal of the R10 Levy from DQ Committee Fundraising Shows and Trials

Directors discussed the information provided and proposal for fundraising activities to be exempt from R10 levies with possible options considered. However, Dogs Queensland was a business and required revenue with work still required by staff and judges paid should their time not be volunteered.

The motion to remove the R10 Levy from DQ Committee Fundraising Shows and Trials was voted on and defeated.

### Establishment of an ANZAC Day DQ Veterans Registry

Directors discussed the information provided noting the ANZAC Day DQ Veterans Registry (Registry) would grow over time. The Marketing and Public Relations Committee would undertake the initial set up work on the Registry before passing onto the Dogs Queensland office to maintain. General Manager advised the office should be able to undertake the required work.

Directors agreed to the establishment of an ANZAC Day DQ Veterans Registry.

### PR & Marketing Committee Meeting Minutes - noted.

### DOTY NOTY POTY Rules 2024

Directors discussed the information provided on the proposed Dog of the Year, Puppy of the Year and Neuter of the Year Rules noting Point 1 under Qualification should read 'Best in Group'. Directors commented the DOTY NOTY POTY Rules should align with Dogs Queensland Rules. It was noted the Board and the Marketing & PR Committee had the discretion to refund fees to an exhibitor should, despite the best planning, a relationship between the Judge and exhibitor arise at the last minute.

Tabitha Young provided a verbal report on the Dog Lovers Show with discussion following on possible improvements for next year and encouraging more clubs to participate. The event provided a showcase for the dog world and consideration could be given to paying for additional sites. Directors noted the date for the Dog Lovers Show in 2025 coincided with the Gun Dogs and Heavy Breeds Show and as this was a commercial event, the clubs should not be required to alter its show date. Further discussions would be held on the Dog Lovers Show and arrangements for 2025.

## **SHOW MATTERS, SHOW/TRIAL DATES AND CLUB MATTERS**

### **Show Dates**

#### Show Dates for Approval

Directors discussed the requests for Show Dates for Approval.

### **Club Matters**

#### Great Dane Society of Qld – June Hayles Trophy

Directors discussed the information provided noting Dogs Queensland Rules did not permit trophies or awards to be presented to baby puppies (under six months) competing against minor and puppy class for the overall best exhibit from those three classes. It was a matter for the club on whether gifts or honours were provided after a show was closed.

#### Maryborough Dog Obedience Club – Proposed Name Change

Directors agreed to accept the proposed name change to Maryborough-Howard Dog Obedience Club.

Draft Constitution Toowoomba Dog Obedience Club

Directors noted and discussed the information provided.

Directors agreed to accept the draft Constitution submitted by the Toowoomba Dog Obedience Club.

**NEW MEMBERS FOR APPROVAL**

New Members for Approval

Directors confirmed the new members applications noting membership currently stood at 5,062 plus 955 Community Memberships.

Flying Minutes re Membership

Directors ratified the memberships accepted by flying minutes as tabled.

**CLOSURE AND DATE OF NEXT MEETING**

The next Board meeting is to be held Tuesday, 23 April 2024 at 6pm at the Dogs Queensland offices at Durack and by Zoom teleconference.